

**It is the responsibility of the Meet Management to verify year-end age and current MSO registration with the Registrar before allowing any swimmer to compete.** Meet results and entry cards (individual and relay) must be submitted as outlined below..

#### **PRINTED RESULTS**

- Results should be sent in publication format by sex, age group, stroke in the order of free, back, breast, fly, IM, relays. Final results are NOT to be printed by event
- Swimmers' accurate age and club shown throughout results.
- Relay results should include all swimmers' names, sex and ages in the order of swimming.
- **Results** should be sent by email as a .sd3 (S DIF) file to the statistician at [lesleymw@sympatico.ca](mailto:lesleymw@sympatico.ca) within 10 days after the meet. If this not possible then hard copy results should be mailed to Lesley Mason-Ward, 287 Clare St, Ottawa, ON. K1Z 1E3.

#### **RECORDS - INDIVIDUAL CARDS**

- name printed or written legibly
- age and date of birth as day/month/year
- name and number of the event
- club name in full or with correct MSO initials
- heat and lane assignment clearly shown
- all manual watch times clearly shown
- final time clearly shown

#### **RECORDS – RELAY CARDS**

- 4 names printed or written legibly in the order of swimming
- each swimmer's sex, age and date of birth as day/month/year
- total age of team as well as age group of relay
- name and number of event
- club name in full or with correct MSO initials
- heat and lane assignment clearly shown
- all manual watch times clearly shown
- final time clearly shown
- official time for lead swimmer (electronic or 3 manual times)

**Record application** send to Pat Niblett , 23 Dickson St., Ottawa, ON K2H 7H6

**NOTE: Applications for records should be forwarded immediately since there is a 60-day 'window' outside of which the record may not be recognized.**

IN ADDITION TO SENDING MEET RESULTS TO THE MSO STATISTICAN  
THE RESULTS MUST ALSO BE SENT TO [lindsay@atlanticmasters.org](mailto:lindsay@atlanticmasters.org)

For MSC interactive site [www.mymisc.ca](http://www.mymisc.ca)

1- when entering swimmers to your meet results program - Don Clinton, HyTek etc. **add** MSO# using CLUB CODE - #### drop the 06 at the end of the number as this only indicates the year the registration is paid for  
E.g. Enter "TYMS-1234-06" or "TYMS-123406 as TYMS-1234

2- after your meet transmit the results as follows

if using HyTek , Splash or Don Clinton's program email the **.cl2 (HyTek) or .sd3 (Splash or Don Clinton) results file to [lindsay@atlanticmasters.org](mailto:lindsay@atlanticmasters.org)** . The.c12 and .sd3 files are often output inside a compressed .zip file which is fine too. Sending .pdf or .doc or .html or plain text results files does no good as Lindsay cannot automate the processing of such files which are only useful for human readers. If you know of meet results files for 2005 which are not currently listed please have them emailed too and they will be added to the database, but the real focus is on getting as many results as possible moving forward into 2006.

This will allow swimmers to view all their results on their personalized MyMSC, and will facilitate creation of the national masters results database which will help with rankings and maintenance of records

Results from meets that don't use meet management software may not be able to be included in the database, at least not until Lindsay can create forms that allow the results to be entered manually and some kind soul found who is willing to input the results!)  
Send results anyway.

Olenka McKee, MSO meet coordinator