

**Masters Swimming Ontario**  
Board of Directors Meeting  
Date: Saturday, April 17, 2004  
Location: North York Y, Toronto, Ontario

**Present :**

Don Burton  
Chris Cupidio  
Pat Davis  
James Erskine  
Charlie Lane  
Sally O'Brien  
Michael Stroud  
Bev Tucker

**Committees, Representatives and Staff :**

Claus Koch  
Barrie Malloch  
Christopher Smith

**Guest :**

Norm McKee

**Absent :**

Brian Croker  
Lesley Mason Ward

**Call to order**

The meeting was called to order at 11:45 am with Michael presiding as chair. Michael introduced Norm McKee (1000 Island).

**01. Adoption of the Agenda**

The Agenda was presented. Chris asked that we deal with the next meeting earlier in the meeting

Motion: To approve the agenda as amended.  
Moved by Sally O'Brien; Seconded by Chris Cupidio.  
Carried

**02. Approval of the Minutes from January 31, 2004**

The minutes from the last meeting were reviewed. Chris noted the email comments about the separating the two items listed under #3. Michael said they had been separated into 3A and 3B on the final version

Motion: To accept the minutes of January 31, 2004.  
Moved by Pat Davis; Seconded by Chris Cupidio.  
Carried

**03. Business Arising from the Minutes of January 31, 2004**

None.

**13. Next Meeting**

Sunday, July 25, 2004, Bright's Grove, time to be decided

**04. Hui Lee**

Michael reported that Hui Lee, from Sault Ste Marie passed away on the Friday of the Ontario Championship after swimming the 400 IM and the 1500 Free. Sally reported that there had been

90% blockage in one artery. Hui was a leading physician in the Soo and was conducting major studies into heart diseases.

Sally read a letter from a physician and teammate (see below). Of particular note is that it took 15 minutes for the first defibrillation to be done. Sally then proposed that a basic resuscitation pack, including a defibrillator and basic drugs, be available at every meet and that MSO update the Safety Procedures accordingly.

A lengthy discussion followed touching on the following topics

- some facilities have defibrillations
- it is a facility/municipality responsibility
- MSO should lobby where needed
- only ETOB or OSOA should speak to the Olympium
- Swim Ontario will discuss the topic
- rental/purchase by MSO
- St John's Ambulance
- who is trained to operate the equipment

Since no decision was going to be reached today Sally and Charlie volunteered to be the first members of a new committee.

Motion: To create a subcommittee to look into all aspects of upgrading equipment and life saving procedures at all pools we use.

Moved by Charlie Lane; Seconded by Bev Tucker.

Carried

Christopher noted that MSO as sanctioning authority would be the appropriate body to write letters and that he would take any letter to OSOA.

Everyone at the table was urged to notify Sally and Charlie about the availability of defibrillators at each of their pools.

## **05. Finances – Chris**

See report below.

Chris noted that full financial statements would be distributed soon.

## **06. Ontario Representative to MSC**

Michael noted that he had filled in on an interim basis and that as a result of an email sent to all clubs in the province there were 2 people interested in the position – Norm McKee (1000) and Robin Macdonald (ELM). Norm was asked to leave the room

Motion: To appoint Norm McKee as the Ontario Representative to MSC.

Moved by Pat Davis; Seconded by Sally O'Brien.

Carried

Chris clarified that MSC pays for the Ontario Representative to attend MSC Board Meetings and that MSO pays for the Ontario Delegate to attend the MSC AGM.

Christopher noted that Norm is not going to Edmonton, so MSO needs to appoint an Ontario Delegate to the MSC AGM.

## **07. Sanctioning Procedures – Pat Niblett**

Michael read an excerpt from an email from Pat Niblett :

“ Possibly some discussion on the ways and means of sanctioning meets could be a topic. A question of whether changes can be made to sanctions after they have been granted and the time frame needed would also be a good item for discussion. “

Pat Davis gave the following background : Kathleen Milne had asked Mike Sweny well in advance of the Nepean Winterlude meet to include a women’s relay (in addition to the already sanctioned mixed relay) because TECH was attempting to set a record. The swim occurred and was classified as “exhibition” and therefore not acceptable as a record

Charlie noted that the Meet Manager was not notified/asked about the new event until the coaches meeting immediately prior to the meet. The point of contention being that the meet was sanctioned with a mixed relay and that any change to the events should have been re-sanctioned.

Don noted that at age group meets, coaches go to the Meet Manager, not the Referee.

Christopher opined that it was an official’s error, resulting from misunderstandings between Masters and Officials. Officials take the view that sanction under MSO gives the officials permission to run the meet and as long as they run it according to rules there is some flexibility. He thought that it was a proper relay (for example, not 3 women and 1 man or 2 clubs) and that the error was that that the referee didn’t tell the meet manager

Michael countered that it was not a proper relay because it was 4 women in a mixed event; that because the women’s event was not sanctioned other clubs were not aware of the change and that the officials shouldn’t have the authority to overrule the sanction of the Board.

Christopher noted that officials consider that sanction is applied to the meet, not the event

The discussion then revolved around the definition of and requirement for sanction; timing issues such as entry deadline and re-sanctioning after the fact; boundaries on the authorities of officials; flexibility. Michael summarized that Pat Niblett hadn’t asked for the record to be allowed, just to confirm proper policy for the future. There was general agreement to ask the Members for input at the AGM. Charlie will prepare a discussion paper for the AGM

Break for lunch at 1:40

## **08. Nominations Committee**

Michael noted that the terms of some Directors would expire in October and that they may need to be replaced. Sally offered to chair the Nominations Committee

## **09. Board Reports**

a. Charlie

A list of planned meets was circulated (see below). Charlie noted that some clubs cancel their meets too soon, not recognizing that Masters Swimmers frequently enter late. Interest has also been expressed by Waterloo and there are 2 new open water swims this summer : July 10 Kelso hosted by Milton and July 24 Brights Grove hosted by TYMS

10. b. Christopher (agenda re-arranged)

The MSC AGM will be Sunday afternoon at Nationals. Aurora is getting a 50 metre pool. There is a need to get Masters Swimmers to Officials Clinics – info will be posted on the website.

Christopher has been out talking to everyone across the country and views the problem at MSC is that it is a collection of provincial organizations without a national focus. Most of the MSC Board members are already active at the provincial level. He thinks there are opportunities in the area of fitness that MSC should explore. With the exception of BC and ON, the MSC Directors are there to represent their province. MSC is a totally dysfunctional organization and by May 2005 there will be a new organization in place. Christopher is happy that the new Ontario Representative to MSC is not a member of the MSO Board.

b. Michael

Pat Niblett wanted Michael to announce that she had resigned from both the MSO and MSC Rules Committees.

c. Sally

asked if there were any comments on seeding at Provincials. Michael handed out the 11 survey forms that had been returned – by his count 4 people preferred time, 4 people preferred age group, 2 people could see the merits of both and one person made no comment

Sally also asked about the number of people planning on attending Provincials next year in Sault Ste Marie. Everyone reported that there seemed to be good support. Sally mentioned that the current airline schedules a 48 passenger plane 4 times a day and that she would investigate chartering a plane.

d. James

initiated a discussion on corporate sponsorship by asking the question – if someone gave us a million dollars what would we do with it. Answers included t-shirts; growing the organization via a promotional video; hosting educational clinics; adding permanent employees; jazz up provincials; website development; babysitting services.

The other side of the question is – what would we do for the sponsor. Answers included website links; corporate logo on a banner.

Any other suggestions and/or comments should be sent to James. Bev asked whether any companies had been approached (no). Claus asked if the government should be a source. Don noted that the Trillium Fund was a good source of cash. James noted that a provincial sponsor gives leverage to local clubs to approach the sponsor locally.

e. Don

requested registration numbers for each club and was directed to Brian.

Don also asked about swim camps and it was noted that the event calendar on the website lists camps along with meets and meetings, etc. Swim camp information could be distributed in the same way meet information is.

f. Chris

had reported earlier under 05. Finances and had left the meeting

g. Lesley

Michael read an excerpt from an email from Lesley :

"As far as the Statistician's report is concerned it is brief. 21 meets have been added for this swimming season. Many records have been broken (78 at Provincials alone) and the records files have been updated for everything except Alderwood. A large contingent from Technosport went to the Quebec Provincials – as did Chris Smith – and I am awaiting the report from Kathleen Milne before entering these results. Otherwise, we seem to be up-to-date."

h. Pat

is looking at October 16 or 23 for the AGM, which will include a pool session, a classroom session, lunch and the AGM. Last year MSO paid for the professional services of one speaker and offered an honourarium to the other 3. There is a room available, free of charge from the University of Ottawa, for the lecture. There will be a cost for pool time and lifeguards. The budget for the last AGM was \$1.00 per swimmer (about \$3000) with actual expenses around \$1700. Claus suggested using the display booth to promote the event.

i. Bev

has heard comments that the Participation Award is too complicated. She wondered if the programme should be promoted more. Claus noted that the forms were available at Provincials. Barrie has a note on the website but will add a reminder.

## **10. Representative Reports**

a. Claus

still has the display booth. He suggested that stock pictures would be a good idea and could be rotated depending on the target audience. Claus also suggested that it was time to redo the brochure. If anyone has ideas on improving the use of the display booth contact Claus

There were no additional comments on the MSO report to the SO AGM.

Claus read an email from March 29 that contained a number of suggestions for provincials.

Claus also noted that he had received a letter from a lawyer regarding a meeting of discovery about the insurance claim from 1998. He passed the letter to Michael

## **11. Volunteer Staff Reports**

a. Brian

See report below

b. Barrie

No Report

## **12. New Business**

none

## **14. Adjournment**

3:40 pm

Minutes prepared by Michael Stroud from notes taken by Barrie Malloch

## **Attachments**

### **04. Hui Lee**

To MSO officials and members,

During the last provincial Masters swimming competition, a tragedy occurred, not only for our team but for our entire community. Dr. Hui Lee, the beloved coach of the Sault Ste. Marie Polar Bears, died suddenly of a heart attack. He had just finished swimming the 400m. IM and the 1500m. events, when he collapsed immediately afterward in the locker room. His wife Dr. Anne Lee and Dr. Linda Hadley, who are both members of our team, tried in vain to resuscitate him with very little equipment available. The first ambulance took fifteen minutes to arrive. This is when the first defibrillation took place. We know from evidence-based medicine that survival during cardiac arrest depends on the rapidity with which defibrillation is performed. We also know that even after four minutes of CPR the chances of successful defibrillation and meaningful neurological recovery are slim.

Dr. Hui Lee had basically no risk factors for coronary artery disease; he was young, slim, healthy and extremely fit. He was the last person one would expect to die from heart disease. There are a large number of swimmers varying in ages and physical fitness who attend these swim meets, and it is just a matter of time before a similar catastrophic event takes place.

We are therefore requesting that a basic resuscitation pack be in attendance at all provincial/ national and international competitions. This pack should include a portable automatic defibrillator, ventilation equipment (Lauerdale style or equivalent), a small oxygen tank, airway equipment, intravenous catheters, intravenous solutions bags and the basic resuscitation drugs (atropine, epinephrine). There are always physicians or other health care professionals attending Masters swim meets; for example, that day we had three present on our team. Even if no physician were present, applying an automatic defibrillator on an individual does not require any medical knowledge. One must simply follow the few instructions provided.

We feel that this equipment, had it been immediately available, might have saved Dr. Lee's life, and it could certainly save lives in the future.

Dr. Christine Lamontagne  
Member of Soo Masters Polar Bear swim team and of MSO

### **05. Finances**

As of March 31:

\$38,000 in bank – have received \$419 of interest this so far this year, which is more interest than all of 2003

Biggest liabilities are amounts payable to MSC (\$5,000) relating to swimmers registered in Feb and March and amount payable to Brian (\$3,000) for his honourarium

As per Registrar's Report, we are at 2837 swimmers. At March 31 last year, we were at 2764. Budget for the year was 2846 swimmers, so we have achieved budget in only 7 months of the year. Obviously, the increase in fees from \$20 to \$25 did NOT result in less swimmers, as we expected.

Thus, with more swimmers at \$5 extra vs. last year, revenues are up from \$60,000 last year to \$75,000 this year.

Meanwhile, expenses this year are \$60,000 vs. \$64,000 last year, even with increases in insurance costs (\$1,000 increase from last year) and the costs of the AGM Forum (\$1,700). Decreases have occurred mainly because of fewer meetings (4 this year vs. 6 last year) and elimination of last year's member survey re: Swim Ontario (\$3,300) and of the President's editorial (\$2,000).

Complete financial statements will be circulated soon.

Other:

The Federal Budget in March contained many initiatives for registered charities (which MSO is NOT), which could eventually be applied to all non-profit organizations, namely:

1. Creating a special bank focused on charities
2. Fines for not filing information returns

The government is also committing to establishing a new 'Not-For-Profit Corporations Act'

#### **09.a. Charlie**

MSO meets and Nationals- planned for 2004-2005- to date.

Nov 14/04	Kingston-scm	RMC pool	Chris Cole
Feb 12/05	Nepean-lcm	Sportsplex	Andrew Strachan
Feb 19/05	Rideau-Speedau-scm	U of Ottawa(?)	Ian Matthews
Feb 27/05	London-lcm	Canada Games pool	Ginette Kurtz
Apr 1-3/05	Provincials-scm	Sault Ste Marie	Sally O'Brien
May 22-25	Nationals-scm	Etob Olympium	Christopher Smith

'New' clubs that have enquired about hosting a meet recently.....

Leamington      Laura Keyeux

Port Hope        Eric Kramer

As of May 13 please direct all mail or calls re meet scheduling or sanctioning to Michael at [m.stroud@rogers.com](mailto:m.stroud@rogers.com)

#### **11.a. Brian**

97 Clubs

12 Mail memberships

2831 Total swimmers

43 Unattached Swimmers

2788 Club swimmers

6 OSG Members

Beth Whittall, Ted Roach, Geoff Camp, Michael Stroud, Brian Croker, Pat Niblett