

Masters Swimming Ontario
Board of Directors Meeting
Date: Saturday, June 11, 2005
Location:, Brockville Yacht Club
Brockville, Ontario

Present :

| | |
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| Beverley Tucker | President |
| Angela Davis | Vice President |
| Sally O'Brien | Secretary |
| Olenka McKee | Meet Coordinator |
| Geoff Camp | Treasurer |
| Lesley Mason-Ward | Director |
| Richard Arsenault | Director |
| Stuart Martin | Director |

Committees, Representatives and Staff :

| | |
|-------------------|---------------|
| Norm McKee | MSC Rep |
| Christopher Smith | MSC President |
| Brian Croker | Registrar |
| Jacqueline Odlum | Recording Sec |

Absent with Regrets:

Jim Talbot
Barrie Malloch
Claus Koch

01. Call to order

The meeting was called to order at 11:57 a.m. with Beverley presiding as chair.

02. Approval of the Agenda

The agenda was presented.

Motion: To approve the agenda

Moved by Angela Davis; seconded by Richard Arsenault

Carried

03. Approval of the Minutes from April 24, 2005

The minutes from the last meeting were reviewed.

Motion: To approve the minutes of April 24, 2005

Moved by Sally O'Brien; seconded by Angela.

Carried

04. Business Arising from the Minutes of April 24, 2005

- (a) Approval of ad hoc committees and chairs
Clarification that the fiduciary responsibility of the MSO Board includes two Standing Committees:
- (i) Nomination Committee
 - (ii) Finance Committee - to include Audit and Treasurer
- The four workgroups or ad hoc committees make proposals to the Board on their operations and costs involved. Upon approval, they carry out the work

Motion: To approve the workgroups and chairs as presented in the April 24, 2005 meeting.

Moved by Olenka McKee; seconded by Geoff Camp

Carried

- (b) Update on database project. Richard has not been able to spend much time on this project and it will not be ready for September. The project will be carried out in co-operation with MSC and masters in New Brunswick with MSC and MSO sharing

costs. This would ensure compatibility between the national and provincial systems for the implementation of programs such as the fitness challenge. Two companies have already offered to bid and more should be sought nationally by contacting MSO clubs and Provincial reps. The specifications need to be clarified and Michael Stroud is believed to have the original copy. Richard, Brian and Barrie also prepared documentation at an earlier meeting.

Motion: To review the existing specifications (Michael Stroud) and others to move ahead to the RFP process as soon as possible with a deadline for receipt of proposals by August 1st, 2005.
Moved by Richard; seconded by Angela.

Carried

- (c) Treasurer's Report – Geoff Camp. Geoff reported he now has access to the ING account and he is up-to-date on the accounting. \$15,000 is due to MSC and we have \$61,755.74 on hand. We have lots of medals but few ribbons in stock. Ribbons cost 20 cents each for a large order and 40 cents each for a small order. It was agreed to charge Sault Masters 20 cents each for their order. Enough supply is available for St. Mary's but a new order needed for 2006.

Geoff has asked each Chair person to submit budget requirements for the coming year to him by August 1st.

Paul Mason-Ward has volunteered to be an independent audit advisor to the Treasurer.

Motion: To accept the Treasurer's report and also appointment of Paul Mason-Ward to the Finance committee.
Moved by Olenka; seconded by Angela.

Carried

Brian requested a cash advance for postage to send out the Handbooks to new members. Beverley is to write a welcome letter for inclusion in the mail out also highlighting the website.

- (d) Appointment of Chair of Nominating Committee. Beverley advised that she had approached Pat Niblett and Ralph Chown and invited them to the meeting. Neither was available for the meeting but both volunteered their assistance. Ralph requested club information so he could send a personal request for nominations. Brian will send this information to him. Suggestion was made that he should include the need for specific areas of expertise and to try to get candidates from across Ontario.

Motion: To appoint Ralph Chown as chair of the Nominating Committee and assign him authority to find Board members.
Moved by Geoff Camp; seconded by Richard

Carried

- (e) AGM update –There is a budget of \$1 per registered swimmer or \$3000. The Board disagreed with the proposed agenda from Charlie Lane. As Chair of Leadership, Sally was directed to contact Charlie and express the Board's concern.

Motion: To have Sally chair a working group to prepare the agenda for the AGM on November 26th and to co-opt members as necessary.
Moved by Lesley Mason-Ward; seconded by Richard

Carried

- (f) 2006 Provincials. Two bids have been received. First one March 31-April 2 by Niagara/Brock. This would be joint Varsity team, Age Group and Masters Club. Entries due by February 28th and MSO registration no later than March 14th. There are two 25 metre pools but no warm up so breaks or one lane set aside for warm-ups. Second one March 24-26 by Etobicoke/Aurora. Olenka has recommended Brock.

Motion: To award the 2006 Provincials to Niagara Brock.
Moved by Olenka; seconded by Geoff.

Carried

Motion: To have Olenka send a letter to Etobicoke/Aurora thanking them for their bid and asking for a rebid for 2007.

Moved by Sally; seconded by Lesley.

Carried

NEW BUSINESS

1. Competition – Olenka outlined current meet schedule:
Sept 11 – St. Mary's 5K (S)
Nov 13 – Kingston (P)
Dec 3 – Brantford (P)
Jan 15 – Brockville (S)
Feb 5 – London (P)
Feb 11 – Nepean (P)
Feb 19 – Burlington (P)
Mar 5 – Milton (P)

The Competitive Committee Strategic Directions for 2005/2006 comprise:

- Goal #1 – Within 2 years have an integrated and comprehensive database
- Goal #2 – Be more responsive to needs of meet managers
- Goal #3 – Provide support to record and top ten/twenty committees
- Goal #4 – Develop a bid process for Provincial Championships

2. Leadership – Sally. As Sally was unable to attend the Coaches meeting at Nationals Norm reported. Nigel Kemp hosted the meeting which sparked a great deal of dialogue. Kelvin Landolt was facilitator and is going to distribute minutes to all attendees. The coaches all want to continue this process at future championships.
3. Marketing/Communication – Richard. His group will continue to evaluate the need for a new handbook. Looking for on-going revenue from either Nationals or Provincials.

Chris Smith mentioned that FINA plans to have separate Masters Rules Book and it will be decided in August 2006.
4. Health/Lifestyle - Jim Talbot. In Jim's absence Norm displayed the Million Meter Challenge poster to be used to attract sponsors or Government grants (Federal and Provincial)
Norm and Katie Osborne, the MSC Fitness Chair, will work with Jim's committee on this. Chris will approach Juanita Prebble, the NB rep on the MSC Fitness Committee to work with them.

Motion: To have Jim (MSO) work with MSC and New Brunswick to expedite production of the Million Meter Challenge poster to promote Masters Swimming.

Moved by Stuart Martin; seconded by Richard

Carried

OTHER BUSINESS

EXTERNAL REPS:

1. Swim Ontario report – Claus Koch (via e-mail). SO received a one-time grant related to governmental ambitions to improve athlete performance by 2010. This grant took SO's finances from a deficit to the surplus for the year.
SO recognizes the need to fund themselves out of their membership. They are on their way to annual increases until they bring in \$250K extra revenue. MSO is not being looked at for more revenue.
The AGM had several good speakers who made presentations that would also be of interest to masters. SO will move its AGM to fall in 2006. We should consider a trial joint AGM to take advantage of common interests.
SO is happy to offer masters coaches their skills and certification program – costs?

On Insurance, Chris said that HKMB has been approached to offer insurance to club executives.

In discussion, the Board did not like the idea of a joint AGM.
2. Chris Smith reported that Nationals were great success lots of positive feedback. The financial picture looked good so OSOA will be in good shape for their training programs next year. He will send the \$700 cheque offered by OSOA last year to Soo Masters towards the cost of Dr. Lee's plaque.
3. Norm McKee commented on MSC strategic plan – there will be discussion regarding changing to an "elected board" rather than appointed by provinces, at the meeting on September 24th. Information is required from the provinces.

Motion: To have Brian (MSO) transmit its member name and address list, and club name, club contact and address list to Mark Sandilands (MSC Secretary) for the purpose of creating an electoral list for MSC.

Moved by Geoff; seconded by Richard.

Carried

4. Chris reported that the "OMNI Canadian team" initiative was going well with about 90 uniforms ordered. This initiative promotes our sport, Canadian Masters swimming organizations and events through a distinctive uniform. The current order includes the World Masters Games in Edmonton plus the generic MSC/MNC uniform. The order going in on August 15th will include the All Americas in Brazil plus the generic. The jackets are \$75.50, pants \$21.00 and 4 caps with your name on them, \$23 for white and \$26 for silver. Kathy Heard, who is looking after the August order, is also the Registrar for TOMS, the Ontario team. There will be a later order for FINA World in San Francisco in August 2006.

Chris also reported that there was a free entry postal swim for 1500 metres and one-hour swims sponsored by the All Americas; it has a two-year increment for age groups. Those who swam 1500 at nationals can use those times for their entries – see the LatyCar site for details.

Staff Reports.

1. Registrar: Brian Croker as of June 1, 2005
Clubs - 97
Mail memberships - 5
Total swimmers - 3060

Unattached swimmers - 60
Club swimmers - 2994
6 OSG Members (Beth Whittall, Ted Roach, Geoff Camp,
Michael Stroud, Brian Croker, Pat Niblett)
New Clubs – Oannes Swims

Motion: In response to a request from the Montreal World's Committee, MSO will mail out to club contacts information regarding the meet with a view to increasing attendance at the meet.

Moved by Geoff; seconded by Richard

Defeated

2. Website – Barrie Malloch (via e-mail)

Our account with Sentex has been upgraded as we had exceeded our disk space. Geoff has sent cheque.

Proposal – to invite coaches to produce a set of workouts for MSO to be posted to the website on a regular basis. Workouts to fall into two categories – Fitness and Competitive. Coaches should be paid a fee for this work.

Motion: To request Barrie to proceed with this proposal as laid out in the website report.

Moved by Geoff; seconded by Angela

Carried

In a separate e-mail, Barrie asked the Board to find a volunteer to help in editing and updating the website. Sally felt she had someone from her Soo club who could help and she will follow up on this.

Motion: To have all existing stipend-eligible staff members prepare current job requirement, job description and future expectations; also Committee and Workgroup chairs to look at future needs. Send by August 1st to Geoff.

Moved by Geoff; seconded by Richard

Carried

Motion: That the OSG (Order of the Soggy Goggles) be made to the “in camera” candidate at some point later this year.

Moved by Geoff; seconded by Angela

Carried

Lesley and Brian have agreed to write the citation to accompany the award.

Sally will look at the Trillium award donated by TYMS for future candidates. This year it went to Sault Masters, Nigel and Sue Morris (officials).

Next meeting: Saturday, September 18th 11:00 a.m. North York Y.

AGM scheduled for Saturday, November 26th at the Olympium – possibility of a meet on November 27th?

Saturday, January 14th, 2006 – Board meeting in Brockville prior to meet on January 15th

Adjournment – Motion by Olenka to adjourn the meeting at 5:06 p.m.

Minutes prepared by Jacqueline Odlum