

Masters Swimming Ontario
Board of Directors Meeting
Date: Saturday, April 29th, 2006
Sporometrics Inc.
219 Dufferin Street
Toronto, ON

Present:

Sally O'Brien	President
Olenka McKee	Meet Coordinator
Beverley Tucker	Past President
Richard Arsenault	Director
Stuart Martin	Director
Hillary Richardson	Director
Angela Davis	Director
Michael Heath-Eves	Vice President

Committees, Representatives and Staff:

Jacqueline Odlum	Recording Sec
Barrie Malloch	Webmaster
Chris Smith	MSC President/Officials
Marion Wyatt	MSC Rep

Regrets:

Lesley Mason-Ward, Treasurer Jim Talbot, Director; Brian Croker - Registrar

Guest – Geoff Camp

01. Call to order

The meeting was called to order at 12:00 with Sally O'Brien presiding as chair.

02. Motion: To adopt the agenda with addition of Stuart's report
Moved by Hillary Richardson, seconded by Michael Heath Eves.

Carried

03. Motion: To approve the minutes of February 25th meeting.
Moved by Angela David, seconded by Richard Arsenault.

Carried

Business Arising from the minutes of January 14th and February 25th, 2006

04. Motion: To appoint Michael Heath Eves as rep to the Council of Provinces with Sally acting in the role at the May 19th meeting as Michael will not be in attendance.
Moved by Stuart Martin, seconded by Richard Arsenault.

Carried

Chris Smith suggested that this be an interim position for the AGM in Calgary in case there are several people from Ontario elected. He pointed out that this is a Committee of MSC not a separate organization. Geoff Camp stated that Paul Boulding wanted to have a teleconference call prior to the AGM of the people in the Council of Provinces. Sally will be in Calgary and can attend the MSC AGM as part of MSO executive – that way we will have a voice if Marion is not elected. Council of Provinces representatives cannot be officers.

05. Barrie Malloch's report from the meeting of January 14th has now been resolved.

06. Insurance re club executives - Chris stated that BC has increased fees from \$4 to \$5 per swimmer which was to cover insurance but actually clubs are not eligible. HKMB is being investigated although it was felt to be too expensive. Claus is still looking into it.

07. Swim Ontario Rep – two candidates have expressed an interest in becoming the Swim Ontario rep – Doug Vanderby and Steve Goodwin. Their AGM will be in the fall. Tabled to next meeting after Sally contacts the candidates.

08. Surveys - Hillary presented a draft of her surveys and requested comments from board. There are two surveys – one for swimmers and one for coaches. The Board asked Hillary to send this information on line so that they could read it more carefully and then get back to her.

Olenka asked if this was something that MSC could be responsible for. Hillary recommended that we get the club contacts on board to encourage the swimmers/coaches to respond. There is no information as to costs and timing. It was suggested that we e-mail contacts and ask them to e-mail the surveys to members. One objective is to improve communications through networking – who is doing what and when. It was agreed that we keep the project in MSO for now. Geoff and Michael offered to help. Budget to be presented at next meeting June 24th. We will also decide about distribution at that time.

09. Health & Lifestyle - tabled again. There is a Health & Lifestyle motion from Jim Talbot to pay \$1500 for the t-shirts. It was stated that \$1 per swimmer be allocated to cover cost of AGM; and Jim suggested AGM be used as forum to introduce Million Metre Challenge. Norm McKee and Jim were working together with an assumed budget of \$3000 to run the meeting. It was felt that Jim should not have been on both MSO and MSC lifestyle committees as this was a conflict of interest.. Sally was responsible for the AGM and had control of the budget – the question of t-shirts never came up. Sally to call Jim and get his understanding of the circumstances.

10. Storage - Brian not here so this item has been tabled to the June meeting.

Reports

Treasurer – Lesley Mason Ward (via e-mail)

Notes to Financial Statements

1) Affiliation Fees

We currently pay MSC \$10 per member. As of Dec 31 2005 we had 2325 members – for which MSC has been paid. The last two years we have paid MSC approx. \$37,000, so we shall probably owe them about \$15,000 for the balance of this year – an amount entered as accounts payable.

Statement of Earnings and Members' Equity For the year beginning September 2005

REVENUE			
Club and Member registrations			79,942
EXPENSES			
Affiliation fees		MSC	23,250
(Note 1)	SO	6,350	29,600
Insurance			10,042
Travel			5,933
Membership services		(note 2)	6,600
Administration			
	Phone	955	
	Postage	1902	
	Copies	415	
	Supplies	468	
	Mailbox	101	
	Bank Cost	35	3,876
Computer services			257
SWIM awards			242
Banquet			574
MSC Database development			2,500
			59,624
MEMBERS' EQUITY			20,318

MASTERS SWIMMING ONTARIO

Balance Sheet

Year beginning September 2005

Current Assets

Cash	BNS	43,157	
	ING	22,600	65,757
Accounts Receivable			
Inventory (note 3)			2,246
Property and Equipment (note 4)			1,433
			69,436

Current Liabilities (to year end, August 31, 2006)

Accounts Payable	Administration	500
Affiliation	15,000	

	DB Development	2,500	
	Member services	1,800	
		24,300	
Members' Equity	2006		45,136
	2005	48,618	
	2004	43,628	

Competition – Olenka McKee

PROVINCIALS @ BROCK

Very successful meet – 571 swimmers competed – set 44 Ontario records , 22 Canadian and 5 World. The Brock group is preparing a final report. The invoice for the awards has been paid.

PROVINCIALS 2007 - No definite bids at this time – 3 groups have asked for further information which has been sent – London in the future, Brantford and Laurentian for 2008 or 2009.

SAFETY PROCEDURES - WARMUP

Still having a communication problems getting word to 'Safety officer' around 'slow lane'. A reminder is sent the week before the meet but the message is not getting through. I ask that board members help 'educate' at any meet they attend.

There have been a couple of reports of timers / officials miscounting lengths in 800 and 1500; swimmer crossing a lane without realizing a swimmer was still racing. Both issues have been passed on to the officials.

November 19 is date for Kingston

If Nationals are held in Toronto, then Provincials for that year should be outside the city

Communication:

The following is a letter to Chris Smith from Sally:

43 Burton Road
Sault St. Marie, ON P6B 5X9

April 28, 2006

Mr. Chris Smith
President
Masters' Swimming Canada
152 Duncairn Road
Don Mills, ON M3B 1E2

Dear Mr. Smith,

Subject: Collaborative work of Masters' Swimming Ontario and Masters' Swimming Canada on national database/website project

This letter serves to convey the considerations of the Masters' Swimming Ontario (MSO) organization in regards to the www.mymisc.ca Canadian national masters' swimming website and database project, as well as to suggest actions with a view of ensuring the further success of this important initiative.

Firstly, the MSO wishes to express its most sincere appreciation for the work being done by Mr. Lindsay Patten, as well as its satisfaction with the results seen to date. There is every reason to believe that that the finished product will greatly help national and provincial organizations communicate with registered masters' swimmers, as well as with Canadians who have a general interest in masters' swimming.

Notwithstanding the above, the MSO remains preoccupied with the current state of work on the overall initiative, specifically in regards to the anticipated functionalities for managing swimmer registrations at the provincial organization level, as well as managing meet and swimmer results. One of the primary drivers for the MSO when it initially contemplated work on a revised website was to simplify the work of its staff assigned to maintain the provincial registry of swimmers, and to compile and publish records, statistics, and other meet results.

With a view to ensuring transparency and good governance practices, and in order to enable the MSO to suitably plan its approach for maintaining its registry, and statistician functions for the forthcoming year, and until the new replacement functionalities of the www.mymisc.ca website are in place, the MSO board is requesting the following actions of the MSC team tasked with managing the development of this website:

1. That the working group provide a plan of action that summarizes the completed and pending work objectives, and gives approximate timelines for completing each of the related deliverables and functionalities;
2. That the group report against this plan on a quarterly basis
3. That the group provide estimates regarding the expected costs for completing the project, as well as costs for the ongoing maintenance of the product(s) generated.

Because this project is being led by the MSC, but is receiving substantial financial support from the MSO, the MSO would expect that the above reports be addressed to the MSC board, but be also shared with the MSO at the same time as any other provincial masters' swimming organizations actively supporting the file.

If you have any questions in relation to the above, please feel free to contact me at the address provided above.

In closing, I would like to reiterate the MSO's support for this important project. Satisfying the items above will greatly assist the MSO in being able to communicate this project with its membership and to ensure ongoing assistance towards the new website and database products.

Sincerely,

Ms. Sally O'Brien
President, Masters' Swimming Ontario

There was discussion as to whether we can force swimmers to register by saying this is the only way to do it - on line. Club contact can register swimmers who do not have computer access. Look into transferring data from mymsc file into Access for Brian.

Insurance – Claus Koch via e-mail

Directors & Officers Insurance

Our second effort to get responses on the Club directors and officers insurance garnered no additional responses except a verbal from Brian that their club would be interested. I'm assuming that if a club does not respond there is no interest. Given the number of members represented by the response I would estimate a group policy of 5 clubs, covering 300 to 400 members. I have asked our broker to see what is available for a group of 5 clubs representing 400 to 500 members with total financial exposure in the \$60,000 range. I also asked him to see what it would cost to provide blanket coverage for all members if the total club budget exposure is in the \$400,000 range.

Cash Barlow vs. Harding Law Suite

The Cash-Barlow vs. Harding law suite (stemming from a collision in 1998) was supposed to go to court in June. Due to additional developments the trial has been adjourned and a new trial hearing will be set around June 6 to set a new trial date. (Yes you got it right the first time.) Our lawyer expects the new trial date to be near the end of 2006 or early 2007.

Matters were complicated when the coach, Grey Fairley was added to the suit. He has no insurance and is looking to get protection under the MSO policy. Win or lose, the process is not cheap because lawyers are not cheap even though they are cheap. (You go figure that one out.)

Perhaps we should investigate sponsoring a group policy for paid coaches??? I have asked our broker to clarify the position of professionally paid coaches vis-à-vis insurance. OF course then there is the Coaches Association. They may already have a program in place. I will check that out also.

Miscellaneous

There is a trickle of new clubs wanting Additional Insured's certificates. They are being processed as they come in.

Stuart Martin report

He is working on the Government form to register MSO – it has been returned previously with no information as to what is incorrect.

Staff Reports

Webmaster – Barrie Malloch

No report from web master

To the Board of Directors of Masters Swimming Ontario:

I have decided to resign from my job as webmaster for Masters Swimming Ontario, effective as of the 2006 MSO AGM.

I am willing to assist in drawing up a job description and to post the job on the website. My intent was to leave the board open to hire an expert in the field in hopes that this person could be also assist with the ongoing project with MSC.

Yours sincerely,

Barrie Malloch, MSO Webmaster

Registration – Brian Croker

Clubs	94
Mail memberships	2
Total swimmers	2,911
Club swimmers	2,865
Unattached swimmers	38

8 OSG Members, Beth Whittall, Ted Roach, Geoff Camp, Michael Stroud, Brian Croker, Pat Niblett, Bryan Finlay, Chris Smith
Returning club – Huron Hurricanes HHAC

Reports from External Reps

MSC – Marion Wyatt

The elections for MSC required the use of the contact list from MSO supplied by Brian Croker the Registrar. This duty of getting this list to the elections mail-out committee was given to each of the provincial representatives. This ensured that the clubs across Canada have a voice in the MSC elections. These elections are now closed and with the advent of the new MSC board format the position of MSO representative will cease at the Calgary AGM.

There were some problems with a number of the contacts being incorrect. It probably would be wise to stress to clubs that it is their responsibility to ensure that the right contact is on file for the clubs. As this also is, our main way of keeping in touch with our swimmers, other than the web site it is important that the data be updated yearly.

It has been an interesting year to be involved with the changeover of the MSC board and I have enjoyed the experience. The position of MSO representative has given me opportunity to represent the swimmers from Ontario at the National level. The meetings

of MSC have shown me that there are common problems among the provinces. There are also a huge number of people with many diverse talents that can be used to involve more swimmers at the fitness level as well as the competitive. By pooling our Provincial human resources in this regard, we can accomplish a lot in the future.

Officials – Chris Smith

In February 2002, Swim Ontario demanded that Masters pay \$2 per swimmer. This was the catalyst for MSO to set up an organization to be more autonomous. Strong masters groups nationally benefit swimming in general. We need to encourage more members to get involved in officiating. There has been a good relationship for Officials to work with us on Nationals and share the proceeds.

Regarding the World Championships, all competitors should register with mymsc so that FINA Worlds can check to see if they are a registered swimmer. The new Rule book to be approved by Stanford FINA meeting. Five officials have been named from Canada – three of which are from Ontario. Peter Cooling, Helen Raitinen, Eunice Fowler. Chris suggested that the Board contribute \$200 to each person to offset expenses. OSOA will give \$200 per person

Chris showed the pins for the Million Metre Challenge for 250K, 500K and 1 million - also t-shirts with amount showing.

New Business

- a) Saturday October 21st is the suggested date for the AGM in Ottawa. Michael to check with Duane Jones if he would be willing to do another camp in the morning and the AGM would be in the afternoon.
- b) Olenka – Brantford is a potential site for the 2007 Provincials.
- c) Trillium awards done for this year
- d) Webmaster job description – Sally to send to everyone in case someone is interested.
- e) Next meeting is on June 24th at 9:30 a.m. teleconference call – reports **must** be sent out a week ahead
- f) September 23 – face to face meeting – Jacqueline to call Claus to see if he can book a room at the North York Y from 11-5.

Motion: To adjourn the meeting at 4:00 pm
Moved by Michael Heath Eves.