

Present :

Sally O'Brien	President
Olenka McKee	Meet Coordinator
Lesley Mason-Ward	Treasurer
Richard Arsenault	Director
Stuart Martin	Director
Hillary Richardson	Director
Michael Heath-Eves	Vice President
Jim Talbot	Director

Committees, Representatives and Staff :

Brian Croker	Registrar
Jacqueline Odlum	Recording Sec
Craig Zimmerman	Webmaster
Chris Smith	MSC President/Officials
Steve Goodwin	Swim Ontario Rep

Regrets: Beverley Tucker, Past President, Claus Koch, Angela Davis

Guest: Barrie Malloch

01. Call to order at 11:40 a.m. with Sally O'Brien presiding. Sally introduced our new members – Steve Goodwin and Craig Zimmerman.

02. Motion: To adopt the agenda with the addition of "Nominating Committee"
Moved by: Richard Arsenault; seconded by Michael Heath-Eves
Carried

03. Motion: To approve the minutes of Board meeting of June 24, 2006
Moved by: Jim Talbot; seconded by Lesley Mason-Ward
Carried

Business Arising

Vice President – Michael Heath Eves

- | |
|---|
| <p>1. AGM 2006</p> <ul style="list-style-type: none"> • TechnoSport Swim and Triathlon Club, Ottawa will host a Swim Camp the morning of October 21, 2006 and provide a venue for the MSO AGM at the University of Ottawa. See attached Draft Program prepared by Duane Jones the owner of TECH for your review. • All participants of the AGM-Swim Camp will pay \$35.00 if they are MSO members to attend the Camp. • MSO will reimburse TechnoSport the operating costs of the Camp less the general revenue according to the schedule below which has been accepted by TechnoSport. The more attendees the less MSO is required to pay TechnoSport. • In addition MSO will pay TechnoSport an incentive over the operating cost to host the Camp. Such incentive will be paid according to attached formula. Note that the more attendees the more incentive is paid. • It is anticipated that the MSO cost to run the Camp will be at most \$1175 based on 15 attendees. It is probable the there will be more attendees in which case costs will be less. |
|---|

- **Food.** A budget of **\$10/pers** is provided below. Based on 15 attendees **MSO** cost will be \$150; based on 30 attendees **MSO** costs will be \$300. Camp attendees have to attend the AGM in order to get lunch!
- Total anticipated **MSO** cost to run the Camp and the AGM is between **\$1000 and \$1175** depending upon number of attendees.
- **Note that the 2006 AGM Budget is \$3000.**

Attendance Fee	Number in attendance	TECH Attendance Revenue	Break Even Camp Cost to TECH	MSO Attendance Contribution	MSO Incentive paid to TECH	Total MSO Payments to TECH	Lunch Cost @ \$10/pers	Total Cost to MSO
\$35	15	\$525	\$1,200	\$675	\$500	\$1,175	\$150	\$1,325
\$35	20	\$700	\$1,200	\$500	\$667	\$1,167	\$200	\$1,367
\$35	30	\$1,050	\$1,200	\$150	\$1,000	\$1,150	\$300	\$1,450
\$35	35	\$1,225	\$1,200	\$0	\$1,000	\$1,000	\$350	\$1,350
\$35	40	\$1,400	\$1,200	\$0	\$1,000	\$1,000	\$400	\$1,400
\$35	50	\$1,750	\$1,200	\$0	\$1,000	\$1,000	\$500	\$1,500

Assumptions:
Break even Camp Cost exclusive of any profit is \$1200 (Source Duane Jones)
Incentive to TechnoSport \$500 for 15 attendees not included in Camp Cost. More than 15 based on formula as attendee number increases (Recommended)
Lunch costs of \$10 not included in Camp Cost
Attendance Fee \$35

MSO will need to advertise the Camp and AGM and its location if not already provided for.

Approval to proceed required.

Council of Provinces (Nothing to add from last report)

From Paul Boulding

“What is our role as COP? The COP committee’s primary role is to reflect the needs of the provinces and the carry those needs to the MSC board. The secondary role is to communicate from the MSC board back to the provinces”.

1. AGM – Michael Heath-Eves reviewed the proposal for the camp. The cost is \$1,200 (8 coaches, pool time, meeting room). He proposed that we subsidize if necessary. Incentive for Duane would be \$500 and if more than 30 attend, we would pay \$1,000. The food for the AGM will be paid for by MSO – Subway sandwiches, juice, coffee (gluten free substitute also required) – at a cost of approximately \$10 per person. The budget has been set in past years based on \$1 per registered swimmer. Michael will put together an announcement letter to be attached to the AGM package.

04. Motion: To accept this proposal for the AGM
Moved by: Michael Heath-Eves; seconded by Jim Talbot
Carried

Richard Arsenault and Brian Croker will collaborate on the production of the AGM package. Annual reports from Board members must be sent to Richard by Friday, September 29th – it will be sent to club contacts and unattached swimmers the following Monday.

2. Registration – we will continue to register clubs and swimmers under the old system for this year. Brian will start to track his hours once he moves.

3. Officials – Olenka will prepare a motion for the AGM that clubs holding meets would add a fee of \$1 or \$2 to the cost of meet entries which would be given to the Officials organization for them to use as needed (e.g. clinics, travel to meets). It was felt a \$5 fee at Provincials would be reasonable.

President’s report – Sally O’Brien

I don’t feel that the club contacts are ready to register on line, as there has been no direction on how to proceed. I don’t see how it can be done this year.
It is my opinion that we proceed with the Ontario registration as we have been doing. Of course it will be a board decision.
I also feel now is the time to set up a plan for compensating the Registrar for the work in which he will be involved when we do get the data base going.

The transfer of the website to Craig apparently went smoothly.

I’ve been thinking that we should set the dates of all our meetings at the AGM for the entire year from AGM to AGM. This would allow everyone planning time for life outside MSO, for teleconferences and travel to the meetings. This could also alleviate conflicting dates with MSC and SO.

Reports from Workgroup Leaders

Treasurer – Lesley Mason-Ward

TREASURERS REPORT 2005-2006

The 2005-2006 financial year has been a success despite mid-year changes and delays in audit approval of previous records. In response to pleas for “understandable” financial

reports, the reports for the current year offer more information on “big-ticket” items rather than traditional ‘count the paperclips’ accounting.

In the past, the opportunities for budgeting have been very limited – the treasurer has responded to specific projects on a “we can/cannot afford it” basis, and future planning was hamstrung with this hoc approach. In 2004 a \$10,000 one-time allotment of funds was approved – but this was restricted to the 2004-05 year and thus was unsuitable for an on-going, time-consuming project. However, last year, under the guidance of Geoff Camp, a \$10,000 allotment from accumulated surplus was approved at the Annual General Meeting to allow the Board to plan spending beyond the fiscal restraints of the current budget year.

At this time, the Board was restructured into four working groups – competition, communication, health and lifestyle, and leadership – each of which has been encouraged to plan Ontario-based projects which do not necessarily have to be completed in a single budget-year. The health and lifestyle committee assisted in the development of the MSC Million Meter Challenge signalling the opening of the Masters Swimming Canada database. While the work-groups have yet to present proposals for the upcoming year to allow budgeting to be approved, work is proceeding on the development of our website, on the streamlining of the competition approval and recording process, and on the development of leaders.

With this evolution comes the problem of accounting. The former designations of “membership services” and “administration” have already been redefined (see the notes to financial statements) and allotment of funds to the activities of the four primary work-groups is in the process of being implemented.

Regarding affiliation fees, OSOA approached us for a donation to support their activities. In the past, OSOA has benefited from receiving a portion of profits made from swim meets – but this has obviously been inadequate to support the development of officials without whose volunteer work we would be unable to conduct meets. We authorized a token \$1000 donation to OSOA, but, as treasurer and a long-time competitor, I would urge the membership to consider a regular and more generous donation to encourage more people to qualify as officials.

We have a healthy balance in our savings account. We are hoping for a positive group of swimmers to offer their services as Directors on the Board to indicate how we may use this money to develop our sport in Ontario.

Respectfully submitted
Lesley Mason-Ward. Treasurer.

MASTERS SWIMMING ONTARIO
 Balance Sheet
 As of August 31, 2006

	ASSETS	2005 \$	2006 \$
CURRENT ASSETS			
Cash (note 5)		43,851	62,410
Accounts Receivable		2,051	204
Inventory (note 3)		1,507	1,786
	-----	47,409	64,390
Property and Equipment (note 4)		1,209	1,433
		-----	-----
		48,618	66,823
		-----	-----
LIABILITIES			
CURRENT LIABILITIES			
Accounts Payable (note 1)		3690	10,000
		-----	-----
MEMBERS' EQUITY			
Members' Equity		44,928	56,823
		-----	-----
		48,618	66,823
		-----	-----

The accompanying notes are an integral part of these
 financial statements

UNAUDITED DRAFT COPY ONLY

MASTERS SWIMMING ONTARIO
Statement of Earnings and Members' Equity
As of August 31, 2006

REVENUE	2005	2006
	\$	\$
Club registrations	4,365	
Club swimmers	77,500	88,081
Unattached swimmers	2,520	
Mailing members	60	
Interest Income (note 5)	543	
Sale of medals/ribbons(note 3)	110	
Other	185	
	-----	-----
	85,283	88,081
	-----	-----
EXPENSES		
Affiliation fees (note 1)	37,910	39,110
Membership services (note 2)	18,914	9,400
Communication (note 6)	2,334	1,518
Competition (note 8)	1,101	1,842
Travel expenses	1,222	7,946
Office and general	438	575
Administration	13,460	
Amortization	1,003	
AGM (note 7)		3,008
Insurance		10,042
Database development		2,500
SWIM award		242
	-----	-----
	76,382	76,183
	-----	-----
NET EARNINGS		
Net earnings	8,901	11,898
Members' Equity (year beginning)	36,027	44,928
	-----	-----
(year end)	44,928	56,823
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The accompanying notes are an integral part of the financial statements

UNAUDITED DRAFT COPY ONLY

MASTERS SWIMMING ONTARIO
Notes to Financial Statements
August 31,2006

1) Affiliation Fees

We currently pay MSC \$10 per member. As of August 31 2006 we had 3176 members. First payment of 23,250 has been paid (Dec 31,2005) and the remaining \$8510 has still to be remitted This is shown as accounts payable. We offer a DONATION of \$2 per swimmer to SO, and the \$6350 has been paid (February 13,2006)
The Board authorized a DONATION of \$1000 to OSOA in recognition of the work freely contributed by the Officials organization (see Treasurers Report for more)

2) Membership Services

Amounts included here are stipends for Registrar and for Webmaster, fees for recording Minutes of meetings of the Board of Directors, and honoraria offered to Statistician and Records Keeper.

3) Inventory

This includes monetary value of medals and ribbons on hand.
Currently: Medals for OWS 453@\$3 1,359
Championship medals 65@\$3 195
Ribbons 664@35c 232
Total 1,786

4) Property and Equipment

A Display Board, purchased for \$535, has been amortized over the past 3 years (as required in previous financial statements) so no longer has significant monetary value.

The amortization period for computer equipment was previously set at 5 years.

	Cost	Accumulated Amortization	Net
2004	5,845	3,915	2,212
2005		4,740	1,209
2006 (laptop) 1180	5,696		1,433

In 2006, the residual value of the original computers (\$1209) has been added to the cost of the new laptop (\$1180) and this total has been reduced by 40% (the amortization amount) to show a current value of \$1433.

5) Interest.

Interest income as been included in the cash totals of the Balance Sheet. Cash total is comprised of amounts in the current account of the Bank of Nova Scotia (\$19,300.68), and in the Savings account at ING Direct (\$43,102.74)

6) Communication.

Included here are the charges for meetings conducted through teleconferencing, and the charges for the website and for the Registrar's mailbox.

7) Annual General Meeting.

Expenses for the AGM include	\$
Mailing,copying,rental	1243
T-shirt promotion	1315
Food	550
Total	3008

Expenses from the last two years' AGMs have now established that at least \$3000 must be budgeted annually.

8) Competition

These expenses include purchase of medals and ribbons for inventory.

1011 medals and 1917 ribbons were used at the last Provincial Championship and we obviously need a bigger inventory.

9) Contingent Liability

In 1998 a Statement of Claim was filed by a member against the organization. This claim is currently outstanding. Damages sought are, however, within insurance policy limits, so no amount relating thereto has been recorded in the financial statements

COMPETITION REPORT SEPT 23 2006 – Olenka McKee

2006 / 2007 SEASON

The season is taking shape –

Fall 06 – 4 dates have been reserved for meets – 2 have been sanctioned (EOMAC + Techno)
St. Mary's OWS has been completed – 46 swimmers 20 clubs

Spring 07 – 9 dates have been reserved for meets – 4 sanctioned (Burlington + 3 Techno)
Prov. Championships Mar 23 - 25

Notes:

Brantford may run a meet in the spring instead of the fall

Due to increased cost of pool rental Technosport will be running 4 meets not 9 but will increase OWS to 3

Leadership – Hillary Richardson

LEADERSHIP REPORT – September 23, 2006

Attached are what I hope will be the final versions of our swimmer and coach surveys. My suggestion would be to present and distribute them at the AGM in October. We will need to assess distribution to any clubs NOT present at the AGM as well as budget.

While it has been suggested that we use Technosport as a "test" club, it is my recommendation that the surveys be distributed as widely as possible across Ontario. I would advise against distributing to one club only because one of the main (if not THE main) goals is to identify areas where support is needed and where it can come from. Technosport is clearly a strong club and will hopefully be one of those offering support to others. If it is the only club surveyed we will not know where the support should be targeted.

Confidentiality is an important aspect to these surveys. In order to be assured of the most honest answers possible, it will be important for those completing surveys to know that the responses they provide will be read only by members of the MSO board and/or relevant committee(s) and not by members of their own clubs. I have inserted a confidentiality statement however if anyone with more expertise in this area than I could edit, I would appreciate it.

As for the content of the surveys, I have taken into account the suggestions of several people who have offered input as well as discussed it with those coaches with whom I am in regular

contact. I believe they are fairly easy to complete, requiring the individual simply to circle a response in most places and providing opportunity to elaborate if desired.

Gathering the responses and compiling the data is the next challenge. We need a central email address (not mine) to which surveys can be returned and questions referred. Perhaps something linked to the website? I will not be able to take on this task on my own. Perhaps we could develop a committee – I could probably arrange for this out of the Master Ducks but would like someone else (in addition to myself) from the Board to advise/participate on that committee. Is this possible?

Once the responses are in and tabulated, we will see if it is worthwhile (and I'm sure it will be) to set up a schedule of relevant trainings across the province.

Craig Zimmerman mentioned a website in California which handles surveys on-line for a fee. He will investigate the cost. There was discussion about the best way to handle the surveys. Chris Smith pointed out that MSC was looking into the possibility of using a survey which has already been developed in the U.S.

Health and Lifestyle – Jim Talbot

Jim said that they had been focusing on the Million Metre Challenge and now that Lindsey Patton has taken over that project, the Health and Lifestyle committee will reconvene and decide where they will focus now. Bathing caps and certificates have been ordered for the participants in the MMSC. The idea is for them to be presented at their clubs.

Communication – Richard Arsenault

Nothing to report.

Staff Reports

Website Committee Report

Submitted by: Craig Zimmerman, Webmaster

Craig thanked Barrie for being well organized as the takeover went so smoothly. He is making some changes and connecting links which were not working.

- Took over the reins from Barrie Malloch on September 1st.
- Contacted Canadian Domain Services and CIRA to change contact information
- Download site from Sentex to my computer to make changes
- Using Dreamweaver to make changes to the site
- Using Cute ftp to transfer files to masters swimming Ontario website.
- E-mail links to the webmaster (msoweb@mastersswimmingontario.ca) now go to czimmerman@ulern.on.ca
- Receiving messages and swimming information updates – Some messages are sent to Barrie which she has forwarded.
- Post new information within a couple of days. Update the date on the front page and other pages when information has changed.
- In the process of reviewing each website page to check to broken links etc.

Registrar Report - Brian Croker August 31, 2006

Clubs 96
Mail memberships 2
Total swimmers 3176
Club swimmers 3124
Unattached Swimmers 44

8 OSG Members, Beth Whittall, Ted Roach, Geoff Camp,
Michael Stroud, Brian Croker, Pat Niblett
Bryan Finlay, Chris Smith

New Clubs this year- Cornwall Sea Lions
Espanola Seals Masters
Gefilte Fish Swim Club
Gloucester Master Ducks - Worlds only
Mallards Swim Team Inc.
South Western Aquatic Masters

Old Returning Cubs-Carleton Place Masters
Glendon Athletic Club
Huron Hurricanes Aquatic Club

Other club Info 1000 Island Y Masters and Brockville Independent
Masters merged.
ROW became Laurier Golden Hawks Masters.
Woodstock has become South Western Aquatics.
Downtown Swim Club becomes
Downtown Aquatic Corporation.

I am in the process of moving and in order to keep the MSO phone number of 416-944-9226 I had to change it a business line. The increase in cost goes from about \$45.00 a month to about \$60.00.

I also purchased a 300 minute long distance package for \$15.90 a month.

I was also able to get us a toll free line: 1-888-MSO-SWIM or 1-888-676-7946.
This will cost us 4.5 cents per minute for calls we receive.

I just need to know what category in the yellow pages we want to have our name MASTERS SWIMMING ONTARIO listed in.

My personal number will be changing too, but at this point in time, I don't know the new number.

Reports from External Reps

Insurance Report - Sept 10, 2006 – Claus Koch

The Insurance Policy has been renewed for the 2006-07 season. A major improvement in the policy is the addition of Directors and officers (D&O) insurance for all clubs. The original estimate had been an additional \$3000 to \$6000 per year. With some quiet arm twisting and subtle threats I was able to negotiate the price for club D&O coverage down to \$841.

In total, the insurance will be \$10,987 compared to last year's \$ 10,041. This represents a gross increase of about 9%, made up of 8% in increased coverage, 1% credit for lower GST and 1% credit for lower registration.

Distribution of Additional Insureds certificates is an annual problem with the September policy renewal. Pool management is sensitized to new season administrative details such as the certificates; on the other hand, many MSO decision makers are away, delaying completion of the renewal. This puts undue pressure on everyone to resolve the issues.

Cash flow can become an additional factor if MSO were not flush with cash since the policy renewal payment is due before a lot of renewal fees are collected. If there is a convenient reason to move away from September some day in the future, I would recommend that we take that action.

Regarding D&O insurance, while theoretically all clubs are covered, I'm not so sure about the efficacy for non-incorporated clubs. With an incorporated entity, there are clear responsibilities that can be insured. If a club is not incorporated and the club suffers a loss that should trigger insurance, who is covered if there are no specified officers? It's a hole the insurance will drive a truck through. I will investigate this issue further to identify how our clubs can extract the greatest certainty of coverage.

Issuing Additional Insured certificates is usually just administrative work. 20 certificates were issued this year. U of Toronto presents an annual problem with the pool director assuming she knows more about insurance forms than our broker. She forces everyone to jump through hoops in the short time available.

Finally, I continue to hold dialogue with MSC and SNC/SO about integrated group coverage. The SNC/SO policy is far less expensive, probably about \$5000 cheaper. The reason we originally sought out our own insurance was that:

- our officers and directors were not covered,
- open water swims were not covered,
- events that included non MSO persons set our policy at risk and
- All practices required a Level 1 (soon Level 2) coach on deck for practices to be insured.

While most of these conditions have been resolved, the last two issues remain contentious. SNC states that we would only need to have our clubs follow our policy (regarding coaches on deck for example) and our clubs would be covered. While this sounds good I'm concerned that the carrier will try to "exit stage left" wherever possible; and conflicting policies between SNC and MSO could be such a vehicle to deny coverage when a claim occurs.

MSC continues to anticipate a large membership from associated memberships which could lower our per person policy rates. If that becomes fact then there is a good likelihood of lower rates. The older I get, the closer I move to Missouri, so I'm not so convinced that the large membership will come about in a suitable timeframe.

Olenka brought a question from Sue Weir asking if triathletes could purchase a one-day MSO membership to enable them to swim Bright's Grove and be covered by insurance. Olenka will refer this question to Claus.

Swim Ontario – Steve Goodwin

He would like to bring organizations closer together; as partners; this is why he invited us to use the same facilities as the SO mtg. Coaches and SO AGMs are on same weekend to try and bring them together. He would like to include MSO next year (may be a problem because of our financial year end). Hall of Fame in Olympium – being funded through a kids meet. Age group is adding a Team championship in order to have two provincials – could this be done for Masters.

Chris Smith – MSC and Officials

Report to the OSOA AGM
Report to the MSO Board

I am combining my reports to the two of you this time as you are both meeting in the same place at the same time and I don't have anything different to report to one than the other. I also have two lame excuses, one is that I have just spent the last four days at the US Masters Swimming Convention in Dearborn Michigan which interestingly enough is held at the same place and time as the US Aquatic Sports Convention also the Convention of US Swimming and the other US aquatic sports, the other excuse, MSC also has its first Board Meeting of the new year this weekend which I must get ready for.

As you all know MSC in its new reincarnation will be four months old this week. We have long recognized that the old structure was not capable of governing our sport in Canada, fulfilling its mandate or serving our members. It has taken us a few years to change that. We now have the foundation in place and will be focused over the next year on building the organization. Our objective is to not just serve our members and various components of our organization better; it is to work in partnership with others for the betterment of all aquatics.

Frank Coy, who as you probably know managed the Provincials at Brock this year, is the Chair of the MSC Competition Committee. He is working with Bill McFarlane on the submission of names for the FINA Masters List #8 which must be submitted by October 15. This is the first time that MSC has been involved in this process.

Another first was sending four Canadian FINA Masters Officials to Stanford to Officiate at the FINA Worlds, Peter Cooling, Eunice Fowler, Helen Raitinen and Linda Winfield. I thank the Boards of both OSOA and MSO for your generous financial support of these officials. I have received notes from all these officials thanking us for this great opportunity and those who had contributed to the cost of their trip. At the USMS Convention several members of the Worlds Organizing Committee asking me to thank you for assisting them in this way, they were a most welcomed addition to the officials at Worlds, one of the senior officials from Stanford specifically commented on the great starting competence of a member of the OSOA Board.

I believe every one of you is aware of the benefits to our sport of the relationship which has developed between MSO and OSOA with regards the holding of Championships, the benefit of well run meets for Masters, a financial benefit to OSOA to assist with the training of officials for all swimmers. MSC is most interested in expanding this concept across the country, is also looking at other ways to support our officials nationally. Frank Coy in his Championship Report suggested that MSO should consider a surcharge on all swimmers at all meets, funds which would be contributed to OSOA for this purpose.

Dave Roza and Mike Sweeny of Eastern Region, the latter a member of Nepean Masters, have made suggestions to OSOA on methods of increasing the number of officials in clubs. MSC

believes that we should do all we can to encourage more of our members to become officials and will be reviewing this proposal. Mike and Dave will be presenting their ideas from 8:30 to 10:00 am on Saturday at the convention. I recommend that interested members of MSO attend.

I also note that there is an “on line sanction demonstration” at 4:15 on Saturday. At this past weekend’s US Convention, through discussions with SNC and their provincial sections and of course within the various components of MSC, it is clear that not only sanctioning but all aspects of our operation will soon be on line with great benefits to our members. This session would also be useful to attend.

On behalf of Central Region Officials I would thank MSO for once more putting up information on your website about our September 30th Official’s Clinic.

Chris added that the officials who went to Stanford were most appreciative of our financial support; the organizing committee also appreciated having the Canadian officials help. FINA wants every country to have a national database.

Chris said he would like to see clubs requesting sanction have a certain number of qualified officials – not just timers.

Motion: To accept the reports as presented

Moved by Olenka McKee, seconded by Jim Talbot

Carried

New Business

1. Regarding budgets, Lesley needs a “guesstimate” of spending for the current year from the leaders of the workgroups – by Friday, September 29
2. Lesley has milk crates of old financial records and would like to discard anything older than 7 years – this was agreed.
3. Olenka reviewed the status of Provincials; she showed the logo – will be corrected to read “championship”; ask if long-sleeved t-shirts will be available. She is working with them on the issue of warm up/warm down facility. The Holiday Inn has agreed to a rate of \$99. The banquet will be held at the University.
4. DSC meet results were a real mess – they used manual timing but the issue was no clubs or ages shown for the swimmers. Steve is putting the information into Hy-Tek and is just awaiting details on the swimmers’ clubs.
5. We will need to buy more silver medals for Open Water Swimming within 3 years.
6. Olenka showed an open-water report which has been developed. The splits from the 5k will be shown on the website as a link to soloswims.

Motion: To adopt the open water report presented as the official Open Water Swimming report.

Moved by Olenka McKee; seconded by Lesley Mason-Ward

Other Business

- (a) Sally made a presentation to Barrie Malloch to thank her for her many years of service to the Board
- (b) Storage – tabled to next meeting
- (c) Nominating Committee – Angela Davis, Stuart Martin, Richard Arsenault and Olenka McKee are finishing their 2-year terms. Normally the Past President heads up the committee but as she is out of the country, Michael will approach Ralph Chown who handled it for us last year.
- (d) Next meeting – to be held after the election of new board members at the AGM on October 21st, 2006

Motion to adjourn at 2:44 p.m. by Jim Talbot.