

Draft

Masters Swimming Ontario
Board of Directors Meeting
Date: Sunday, March 8th, 2009
Teleconference call

Present:

Sally O'Brien
Cathy Macdonald
Alisa Abgarov
Robert McGlashan
Craig Zimmerman
Nathan Degiorgio
Michael Heath-Eves
Sean Warburton

Committees, Representatives and Staff:

Brian Croker	Registrar
Jacqueline Odlum	Recording Sec
Chris Smith	MSC/OSOA

Absent: Johnny Hewerdine Steve Goodwin

01. Call to order

The meeting was called to order at 4:08 p.m. with Sally O'Brien presiding as chair.

02. Motion

To accept this teleconference call as a Board meeting
Moved by: Sean Warburton; Seconded by: Michael Heath-Eves
Carried

03. Motion

To accept the agenda as distributed
Moved by: Cathy Macdonald; Seconded by: Sean
Carried

04. Motion

To accept the minutes of the January 24th, 2009 meeting
Moved by: Michael; Seconded by: Alisa Abgarov
Carried

Business arising from the minutes

1. Registration on line - Instructions need to be polished and details put on website Brian needs info from Lindsay, then passed on to club registrars and then in turn club members – everyone must be registered on MYMSC. Brian will be the registrar for Unattached swimmers Provide a link to MSO website. **Tabled** to determine the effective date until next meeting when Lindsay is back
2. Alisa has not received any info for the newsletter. We can include news items or articles from other sources as long as we give credit. Please e-mail articles to Alisa as soon as possible.
3. We need to ask people to give medals back so they can be used for open water (especially silver and bronze)
4. Brian to send Sally the names of the other potential Board candidates so she can approach them regarding appointment of new board member
5. Nathan was not able to find volunteers for a coaches clinic – it was suggested the request be put on website. He might speak to Nigel Kemp who is doing this for MSC or approach Nancy Black or Doug Vanderby.
6. Internet up and running for registrar although there are still some e-mail issues.

Board Reports:

Sally O'Brien – President

The issues to report remain the same: the data base in regards to the new registration for the fall, and a deadline date to get things rolling in preparation for the same.
We also need another board member appointed to the board.

I've received letters asking MSO to write letters about getting funding for new pools not only in Toronto but all over the province. Is this something we need to do or is it something we need to leave to the politicians/municipalities?

Re federal funding, David Crombie is contact person for pool building – Sean to draft letter on behalf of MSO.

Vice President's Report – Michael Heath-Eves

COP/MSC

No news.

Swimmer Registration Program

At the request of MSO the MSABC advised of the process it used to implement the new MSC Registration System. A notice which is intended to be distributed at the 2009 Ontario Championships March 20 – 22 is inserted below for Board Comment.

A Message from Masters Swimming Ontario

Your MSO Board would like to enlist your help.

A new Registration System for our swimmers will be implemented September 1, 2009.

We need you to contact your Club Registrar after the Meet to advise her or him to watch the MSO Web site for further instruction. **Give this notice to your Club Registrar too.**

The following process by Masters Swimming Association of British Columbia will give your Club Registrar an idea of what they will have to do in September though there will be slight changes for Ontario Clubs:

The first thing necessary is for all MSO Club Registrars to **register at www.mymisc.ca**. They will need to input their personal information. Once that is done, they must send their username, along with Club name, to the MSO Registrar. **This process can start now so the MSO Registrar can send all the club and usernames to Masters Swim Canada (MSC) all at once.** When MSC receives them, it hooks the usernames up with their club and then transfers all the registration information (members, ID#, etc.) to their username.

To register your members:

Sign on to your mymisc.ca account

Scroll down to the My Profile section

Click on the "Club Registrar Page" link at the bottom of the section

If you have a new member that wasn't registered last year you can use the New Member Form to add them.

To update the contact information and/or renew an individual member from last year click on the "view" link next to their name in the 2007-2008 members list.

To renew several memberships of members whose contact information has not changed, scroll to the very bottom of the page and click on the "Renew multiple memberships at once" link. On the resulting

page click the checkbox next to the members you want to renew and then click the submit button at the bottom of the page. Please ensure that the contact information is updated during the renewal process. Once you have renewed/added some memberships, if you return to the club registrar home page there will be a list of memberships that have been renewed but not invoiced, and a list of current year memberships will also appear. You can click the button under the former list to generate an invoice. The invoice along with the fees should be sent to the provincial registrar who will deposit the money and mark the invoice as paid. Once the invoice has been marked as paid the membership will appear on your club registrar page with "Yes" in the "Paid" column. Between the time that you renew the membership and when the province marks the invoice as paid "Club" will appear in the "Paid" column to indicate that the club has received the payment but the province has not.

[MSO Equipment List](#)

A copy of the MSO Equipment List has been circulated to all Board Members

[Insurance](#)

No report.

Treasurer – Cathy Macdonald

Please find attached a draft copy of the most current Revenues/Expenses summary. February and March numbers are not final since they are based upon outstanding cheques that have been issued but not confirmed yet cashed. Bank account month-end is March 6th so February results are only up to February 6th.

As discussed at prior meetings the attached disclosures have been restructured. The revenues are "net" after deducting payments made to other affiliations. We can't do a straight \$15/\$20 split per each \$35 we receive as suggested since our affiliation payments are based upon a fixed number of members at one specific date in time. Thus, it is set up so that the "net" deposits are the 'Total Deposits less the amounts paid out to affiliations'. I have specifically added in February and March to show how this would work. There were no deposits yet in February or March so we are showing a negative amount since we did pay out some amounts to MSC and SO in those months.

In addition, I moved the row that was showing the revenue from when we received payment for any medals/ribbons that were used. It is now down in the Competition section so in a similar manner as for deposits, the results will show a "net" amount. Subtotals at the bottom are still a work in progress. They are not just Revenues or Expenses. They have been slightly adjusted for this change. So, the reimbursement from September OWS would then be counted as a revenue (to reconcile with deposits in bank account reconciling).

Other items to note:

Budgeted interest income in 2008-09 year was estimated based upon a 3% rate of return for the ING savings account. This rate lowered from 3% to 2.5% on February 3, 2009 and down further to 2.3% on February 20, 2009. This will not be a material change from budget in absolute dollars, just noting for your information.

To remind everyone, as noted at the January 24, 2009 board meeting \$1,000 that was originally earmarked for a clinic at the AGM was never used. Also, there was \$700 set aside for a representative to attend a Council of Provinces meeting. However, \$90 of this has been earmarked for purchase of two tickets to the Provincials banquet.

There is \$500 in the budget for "marketing" in the Health and Lifestyle committee. To date, none of this has been utilized.

The Communications section did budget \$300 for web costs, still not utilized yet this year.

Auditors bill for \$4k for 2007/8 has been received – Cathy to make sure it isn't paid twice

Competition Report – Sally O'Brien

There have not been any submissions for the Provincial Championship for 2010. We will have to put out a plea for it. Hopefully we will have something to announce at the provincial banquet.

The OWS have been planned as are posted on the web site. We have begun booking into 2010 for our annual meets.

We are trying to recycle any unwanted silver and bronze medals of the old variety so that we can use up the remaining medals for OWS championships. I have a picture of one and will be posting it on the web site.

Competition – as we need host for 2010 provincials, Craig to put on website. Robert McGlashan is now ready to take over sanctioning process. Sally will send everything to him.

Leadership Report – Nathan Degiorgio

Nathan has already reported on the coaches clinic.

Health and Lifestyle – Sean Warburton

Sean is working on the 1500 metres program for next year – Lindsay still away. Chris Smith advised that MSC is going to promote the program

Communication – Alisa Abgarov

Alisa has already reported on the newsletter.

STAFF REPORTS

Webmaster – Craig Zimmerman

I've been making changes and updates to the website as required.

Registrar – Brian Croker

Masters Swimming Ontario
REGISTRAR REPORT

As of March 1, 2009

Clubs	87
Mail memberships	0
Total swimmers	3087
Club swimmers	3039
Unattached Swimmers	41
7 OSG Members, Beth Whittall, Ted Roach, Brian Croker, Chris Smith Pat Niblett, Bryan Finlay, Barrie Malloch	
New Clubs-	Douglas Snow Masters Swimming- North York Maroon & Grey Master Swimmers- Burlington

External Reps

Swim Ontario – Steve Goodwin

No report

Officials – Chris Smith

Chris asked if everyone had seen the new rule book which is on the website. No other information to report.

05. Motion to accept reports

Moved by: Sean, Seconded by: Mike

Carried

New business –

1. Letter from Ernie Lam and Gary Labine - already covered
2. Request for radio ads – Board will pass on this as they are expensive and it was felt of little value.

Other business

1. 2010 provincials – already discussed
2. Next meeting Saturday May 2nd 11:00 a.m. at Etobicoke Olympium (Steve to book room)

Adjournment

Motion to adjourn the meeting at 5:43 p.m. by Sally