

Masters Swimming Ontario

Annual General Meeting

Sunday November 11, 2012
Etobicoke Olympium Pool, Olympic Lounge
590 Rathburn Road, Etobicoke
1:30 p.m.

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Notice of Annual General Meeting

Notice is hereby given that the Annual General Meeting (AGM) of Masters Swimming Ontario shall be held at the Etobicoke Olympium, Olympic Lounge, 590 Rathburn Road, Etobicoke, Ontario, on Sunday November 11, 2012 at 1:30 p.m.

The AGM shall be held for the following purposes:

1. To receive and consider the financial statements of the Association for the fiscal year ended August 31, 2012
2. To elect Directors to the Board
3. To appoint Auditors; and
4. To transact such other business as may properly be brought before the meeting or any adjournment thereof.

A list of current serving Directors, new nominations and an explanation of the voting procedure are attached.

All members, including Unattached Members, are encouraged to attend. Only those clubs and unattached member registered during the 2011/2012 season may have voting rights.

Voting Delegates are required to sign the Register and record the number of votes they represent for the Member Club.

Dated at Ottawa October 6, 2012
By the Order of the Board of Directors
Sean Warburton, President

Board of Directors 2011-2012

A Board of Directors consisting of nine (9) Directors, each to serve for a term of two (2) years, shall manage the affairs of the Association.
Five (5) in numerically odd years and four (4) in even years shall be elected by the duly authorized Delegates at the AGM.

The Directors returning to **complete** their two (2) year terms are as follows:

Michael Heath Eves; Carole Herbert; Sally O'Brien; Sean Warburton; Steve Goodwin

The Directors whose terms have **expired** are:

Cathy Macdonald; Phil Rogers

Therefore there are 4 positions open for the year 2012-2013.

Nominations are welcome and must be submitted on the appropriate Nomination/Consent to Serve form (attached or on-line at www.mastersswimmingontario.ca/worddoc/fm.nomination.doc and received by the Registrar, Box 8, 552 Church Street Toronto M4Y 2E3 or by e-mail to msoreg@sentex.net prior to the AGM.

Additional nominations, if properly submitted and approved by the Delegates to the AGM, may be entertained from the floor at the AGM.

Voting Procedure

Only registered Members of MSO may vote at Delegates at the AGM. One Delegate may represent all the votes of the person's Club, or where a Club has more than one vote, it may spread its votes amongst more than one of its members.

For Member Clubs having **two (2) or more Members in good standing**, the votes are allotted as follows:

Registered Members	Votes Allotted
2-24	1
25-49	2
50-74	3
75 and over	4
Unattached members (as a Group)	1

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AGENDA

1. Welcome. Quorum, Roll Calls and Vote Tabulations
2. Acceptance of Agenda
3. Acceptance of the 2011 Annual General Meeting Minutes
4. Business arising from the 2011 AGM Minutes
5. Annual Reports from Workgroups, External Representatives and Staff
6. Notices of Motion
7. New Business
8. Retiring of Outgoing Directors
9. Election of Directors
10. Appointment of Auditors
11. Adjournment

ATTACHMENTS

PRESIDENT'S REPORT – Sean Warburton

To be made available at the AGM November 11, 2012

VICE PRESIDENT'S REPORT – Phil Rogers

As Vice-President, my primary interest over this past year has been the anticipated changes in organizational structure and governance at the National, MSC level and, following that, at the Provincial MSO level. It is important that we have a structure in place that responds to and reflects the needs and interests of Masters swimmers and their local clubs. Without them, Masters swimming would not exist. I expect that the anticipated legislative changes in Ontario will require us to reconsider and revise our structure and to develop plans to address any budgetary surpluses that arise. I foresee my role as continuing to support the President and the Board in dealing with these governance issues over the next few years.

PAST PRESIDENT'S REPORT – Mike Heath-Eves

"Among other things the Past President assisted the Board with issues on insurance and reserve funds. The question of the increasing reserve fund continues to be addressed by the Board."

TREASURER'S REPORT - 2011-2012 – Cathy Macdonald

2011-12 year was another busy year for Masters Swimming Ontario. The other reports from board and staff members have outlined many of the initiatives that were underway during this past year. □ Club and member's fees are staying fairly stable over the last few years. Many expenses/disbursements were close to budget. Travel expenses were less than expected however these fees are somewhat dependent on where board members live and where the face to face meetings are held. Teleconferences do help reduce these costs. Some legal fees were incurred that were not originally budgeted for this year as outlined in other board reports. Our website redesign project is an active project however only the first installment for the work has been paid to date. The Board did provide partial reimbursement of costs to two MSO members who were selected to officiate at the Worlds this past summer in Riccione.

2012-2013 Budget (and 2 prior year comparatives)					
	2010-11	2010-11	2011-12	2011-12	2012-13
	Budget	Closing	Budget	Prelim. Closing	Budget
NET INCOME					
Deposits	121,075	125,936	128,550	128,614	120,950
PayPal Expense	-3,632	0	-2,892		-2,419
MSC payments	-49,500	-53,300	-70,000	-53,535	-66,000
SO payments	-6,600	-7,080	-7,000	-7,200	-6,600
OSOA payments	0	0	0	0	0
Interest	700	681	750	615	552
Total	62,043	66,237	49,408	68,494	46,483
EXPENSES					
Insurance					
Total	12,068	12,068	12,945	12,946	13,533
Finance					
a) Audit	10,000	8,653	5,000	6,483	6,000
b) Bank charges	75	44	50	19	25
Total	10,075	8,697	5,050	6,502	6,025
Board Meetings					
a) Directors Travel/Expenses	5,000	7,356	7,500	4,972	7,500
b) Venue	0	0	0	0	0
c) Teleconference	3,500	1,493	3,000	2,223	3,000
d) Presidents Banquet	600	566	600	1,402	1,000
e) Recording secretary	1,200	900	1,200	900	1,200
Total	10,300	10,315	12,300	9,497	12,700
AGM					
a) Directors Travel	2,500	2,807	3,000	1,774	2,200
b) Recording Secretary	350	350	350	350	350
c) Clinic/teleconference	150	0	150	0	0
d) Supplies,copy,post	250	157	200	42	50
Total	3,250	3,314	3,700	2,166	2,600
Registrar/Treasurer					
a) Salary	6,000	6,000	6,000	6,000	6,000
b) Phone/Internet	2,000	1,785	2,000	1,915	2,000
c) Supplies/copy/post	500	164	500	456	500
Total	8,500	7,949	8,500	8,371	8,500
Communications					
a) Webmaster	1,500	1,500	1,500	1,500	1,500
b) Web costs	800	765	800	810	900
c) Council of Provinces (COP)	0	0	0	0	0
d) Legal fees	0	0	0	3,417	5,000
e) Website Upgrade	5,000	100	10,500	3,616	6,800
Total	7,300	2,365	12,800	9,343	14,200
Competition					
a) Purchase of Medals/Ribbons	4,500	6,441	7,800	7,309	7,800
b) Repayments for use of Medals/Ribbons	-4,500	-7,862	-7,800	-7,300	-7,800
c) Travel	0	0	0	524	0
d) Records Keeper	500	500	500	500	500
Total	500	-921	500	1,033	500

	2010-11	2010-11	2011-12	2011-12	2012-13
	Budget	Closing	Budget	Prelim. Closing	Budget
Health and Lifestyle					
a) Marketing	1,500	0	500	0	500
Total	1,500	0	500	0	500
Leadership					
a) Survey	0	0	0	0	0
b) Special awards (eg:OSG)	250	175	1,250	1,000	200
c) Coach's clinic/swim camp/Officials at Worlds	12,000	5,317	5,000	2,000	12,300
Total	12,250	5,492	6,250	3,000	12,500
BALANCE	-3,700	16,958	-13,137	15,636	-24,575

REGISTRAR'S REPORT – BRIAN CROKER

Masters Swimming Ontario

REGISTRAR REPORT

As of August 31, 2012

Clubs 80

Mail memberships --

Total swimmers 3415

Club swimmers 3348

Unattached Swimmers 61

OSG Members-Kay Easun, Beth Whittall, Geoff Camp, Olenka McKee

Active- Ted Roach, Michael Stroud, Chris Smith
Brian Croker, Bryan Finlay, Pat Niblett

Returning clubs- Dorado Stars

Lost Clubs- Oshawa, Ottawa Pinecrest, Kanata Masters, Beach Barracudas, Club Warriors, Stouffville Tri, Sudbury Y, Douglas Snow Masters, Halton Hills Blue Fins, Ingersoll Speed Sharks, Trenton Enduros

New Clubs- Burlington Y, Kim Lumsdon Swim & Tri, Triggerfish, Rocky Island Swim Club

COMPETITION REPORT – Sally O’Brien

Competition Report Re: AGM 2012

This year I’m going to throw numbers at you:

meets	Year	clubs	females	males	total swimmers	total swims
16	2011-12	303	862	1104	1966	8286
18	2010-11	298	959	1099	2058	8195
22	2009-10	209	628	683	1934	5925

2011-12 fewer meets but more clubs and swimmers participated and OWS reports not yet turned in.

2010-11 includes the Technosport Meech Lake OWS

2009-10 not all reports were received

Total collected this year for OSOA \$6,341.00

There are still 3 club payments outstanding.

This coming season, as of Sept 24th 2012, 13 meets are planned or already sanctioned.

This includes the **2013 Canadian Masters Swimming Championship** to be held in Nepean at the Nepean Sportsplex pool.

Any club wishing to hold a fun event for their club or a Time Trial that, if they wish to, MSO could list it on the web site as an interest only event. I learned at the USMS convention that this idea has encouraged their leisure swimmers to give a race a try and has helped to set goals for all...

The 2013 Provincials will be held in London on Easter week end
March 29, 30 , and 31, 2013

MSO need bids for the 2014 Provincials and the 2015 Provincials.

Booking a pool is something that **MUST** be done at least one year in advance if not 2 years.

Open Water and Long Distance swimming are fast growing sports as is triathlon. MSO would like to have more people volunteering to be on the board of directors or on a committee within the board. MSO is looking to grow and we need people to help us get there.

OFFICIALS/MSC REPORTS – Chris Smith

Officials and Masters Swimming Canada Reports
October 2012

The current mutually supportive relationship between the Ontario Swimming Officials Association (OSOA) and the members of MSO continues to benefit both organizations and competitive swimming generally in Ontario and elsewhere. As most of you know those of us who compete contribute \$2 per meet and \$5 per championship towards the development of officials' education material by OSOA and support of their education training programs. This plus a group of dedicated technical volunteers has produced excellent training programs on their website which can be downloaded by trainers or taken online. This relationship has both produced many great officials, recognized worldwide; it also ensures a significant commitment from officials for our meets.

Some of our members, particularly those who belong to clubs which host meets, are interested in taking these officials training courses both so they can assist their club, also so they can get to know the rules better for their own swimming. OSOA has set up a "masters club" on their website in each of Ontario's six regions. Their system requires that each club have a Club Officials Chair (COC) to manage the clinics, on line or face to face, any deck evaluations and certifications. If any one in your club would like to get involved in officiating, find out more about this program or who the masters COC is in your region please contact me at the email below. The OSOA website is www.osoa.ca if you wish to take a look.

With regards Masters Swimming Canada (MSC) they are working on new bylaws which they must produce and approve in order to comply with the new federal Not for Profit Act. They have until October, 2014 to do this and several of us feel this would be a good opportunity to look at our structure, the relationships between our members, clubs, our provincial bodies and other organizations and how these could be improved for the benefit of all. As many of you know MSC was initiated in the 1970s from our involvement with USMS. Canadian Masters had wanted to develop a national body and its component parts that were similar to USMS, perhaps simpler, maybe even better. Due to events in the late 1980s MSC was pushed by others in a very different direction to USMS. Most would agree that this created significant difficulties for MSC in its operations and ability to relate and serve its component parts and members over the following decades. Many feel we now have an opportunity to look at our structure and relationships and make essential adjustments. We need to improve the strength and relevance of our provincial bodies, particularly in our smaller provinces, to develop better communication with them so that we can serve all our members better. This would take some adjustments to our relationships with other aquatic bodies in many provinces, less significantly in Ontario. I have been asked to put some information together on the evolution of MSC and its component parts and its relationships with others, also some thoughts on options we could consider improving these relationships and our ability to serve our members, our sport and our communities. If any one in your club is

interested in finding out more about these issues, if they are interested in getting involved or just want to know more, they can contact me at the email below, I would be happy to give them more information. An adult organization like ours needs a significant number of informed, involved and enthusiastic volunteers to serve it at its various levels. It can be a very rewarding pastime.

We currently have three of us involved with MSC's governance from Ontario; Dave Wilkin is on the Board, Nancy Black is the Executive Director and I am the Council of Provinces representative. I am also the chair of the MSC Rules Committee which includes three other Ontario members; Pat Niblett, Ralph Chown and Bryan Finlay.

Chris Smith

LEADERSHIP REPORT – Steve Goodwin

To be made available at the AGM November 11, 2012

HEALTH & LIFESTYLE - Vacant

WEBMASTER REPORT – Craig Zimmerman

AGM Web Report 2012

It has been noted that our website is slightly antiquated using old technology. This year, we are working with *Fuzed Notions*, a graphic and web design firm located in Sault Ste. Marie Ontario. A redesign of the MSO website will soon be a reality. We have been busily inputting information from the old web site into the new format. The innovative design will streamline information finding and will be more interactive allowing membership to post comments about news and information. Launching the new site will occur sometime in October and should definitely be live and operating by the AGM in November.

MSO web master
Craig Zimmerman

SECRETARY 'S REPORT – Carole Herbert

To be made available at the AGM November 11, 2012

RECORD KEEPER REPORT- Pat Niblett

Records are now tabulated January 1st to December 31st and will available in the New Year.

DRAFT

Masters Swimming Ontario Annual General Meeting

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590 Rathburn Road, Etobicoke
1:30 p.m.

ATTENDEES AT THIS MEETING

TEAM

Brian Croker	DSC
Pat Angus	TECH
Mike Heath-Eves	TECH
Grant Jeffrey	SCAR
Barrie Malloch	UTMM
Sally O'Brien	NEP
Cathy Macdonald	LSD
Chris Smith	TYMS
Sean Warburton	GRAN
Andrea Luttgén	TMU
Steve Goodwin	ETOB
Carole Herbert	BURL
Heather Bruce	NYG
Steve Forsey	NYG
Doug Vanderby	NT
Wieslaw Musial	TYMS
Jake Nesovic	THOR
Yoshihiko Nomura	TMU
Bryan Finlay	LSD
Virginia Lane	LSD
Jamie Chalmers	CAPS
Alan Stratton	ETOB
Phil Rogers	TECH
Charlie Lane	ETOB
Bud Seawright	ETOB

12. Welcome. Quorum, Roll Calls and Vote Tabulations

Mike opened the meeting at 2:35. He welcomed everyone to the meeting and introduced the Board members who were present. Brian Croker indicated that we did have a quorum for this meeting

13. Acceptance of Agenda

MOTION 01: To accept the agenda for the 2011 Annual General Meeting.

Moved: Barrie Malloch
Seconded: Wes Musial

Unanimously Carried

14. Acceptance of the 2010 Annual General Meeting Minutes

MOTION 02: To accept the minutes from the 2010 Annual General Meeting.

Moved: Chris Smith
Seconded: Sally O'Brien

Unanimously Carried

15. Business arising from the 2010 AGM Minutes

Doug Vanderby asked if there was any more information on questions he raised last year regarding the need for registration cards for international meets. Mike noted that he had spoken to Lindsay Patten of MSC who indicated there should not be a problem now because all this information may be printed out by the swimmer to present at these meets. He suggested that MSC make it possible to print off a standard registration card so that all swimmers present the same card when required. The Board will look into this and work with MSC to make this happen.

Mike noted that at last year's meeting it was indicated that MSC was going to increase their fees by \$5. per swimmer and that MSO would not be passing this fee increase on to its members. Mike noted that MSC has announced that they will not be increase fees at this time as some of their planned programs did not get off the ground. MSC will review a fee increase at a later date.

Chris Smith suggested that since this is a major financial issue, there should be a motion.

MOTION 03: That members approve the Board action in retaining the fees this year, both MSC and MSO, as they were in the previous year.

Moved: Chris Smith
Seconded: Wes Musial

Unanimously carried

16. Annual Reports from Workgroups, External Representatives and Staff

Mike noted that these reports are included in the AGM package.

Chris Smith noted that four Ontario officials have indicated their intention to go to the Worlds in Riccione in 2012.

Chris also indicated that the revised MSC rules were approved by the MSC Board at a meeting on October 23, 2011. These will soon be up on both the MSC and MSO websites.

17. Notices of Motion

a) Re: MSO Constitution Claus # 5 (attached)

That the word "shall" be changed to "may" in the 5th Clause of the MSO Constitution.

Chris was asked to explain the reason for putting this Notice of Motion forward and noted that this would give MSO the choice to be affiliated with Swim Ontario (SO) as opposed to being required to be affiliated at the moment.

Phil noted that there is no intention of changing any relationship at this time but this allows us to make decisions in the future.

MOTION 04: To accept the Notice of Motion as presented.

Moved: Chris Smith
Seconded: Sean Warburton

Unanimously Carried

18. New Business

Carole asked for an explanation as to why the fee for unattached swimmers is higher than for swimmers attached to a club.

Brian noted that in the past it was to cover mailing costs when information was sent by regular mail. Since most communications are now carried on through e-mail, Brian agreed that this increased cost does not seem to be necessary anymore.

Chris Smith noted that there is not a link on the MSO website to OSOA (Ontario Swimming Officials' Association). He suggested that clubs looking for information on official's clinics, and education etc. should be able to access it via the MSO website.

The Board will follow-up on this matter.

19. Retiring of Outgoing Directors

Mike noted that the terms have expired for himself, Sally O'Brien, Carole Herbert and Sean Warburton. Bob Miles will not be returning to complete his second year.

Resignations have been received from Alisa Abgarov and Robert McGlashan.

Therefore there are six (6) positions open for the 2011-2012 Board.

20. Election of Directors

Nominations were received for:

Steve Goodwin
Carole Herbert
Sean Warburton

Mike Heath-Eves
Sally O'Brien

There were no nominations from the floor.

Brian proposed that the nominations be accepted and the members acclaimed.

MOTION 05: That the nominations are accepted and that the members are acclaimed.

Moved: Brian Croker
Seconded: Bryan Finlay

Unanimously carried

Mike noted that that this leaves one position open, which can be filled at a later date.

21. Appointment of Auditors

It was agreed to retain the current auditors, Swartz Levitsky and Feldman.

22. Adjournment

The meeting was adjourned at 3:25 by Brian Croker.



Ballot for the Election of Directors

Nominee Name _____

Nominee Name _____

Nominee Name _____

Nominee Name _____

Nominee Name _____

Nominee Name _____

Nominee Name _____

Write the name of your preferred Nominees on separate lines.

No ranking shall be inferred.

Each Ballot equals one vote for each Nominee.

The number of names written may be equal to or less than the number of positions available.

A name may be written only once on each Ballot

Any Ballot that contains more names than the number of positions available or on which a name appears more than once shall be identified as "spoiled" and shall not be counted.

NOMINATION / CONSENT TO SERVE FORM

NOMINEE: _____ (PRINT)

NOMINEE'S CLUB: _____ (PRINT)

BRIEF MONOGRAPH:

(Description of nominee's interest in / experience in / contribution to the Masters Swimming Programme, and any other pertinent comments)

I,, certify that I am currently a registered Master in good standing, and consent to stand for election, and to serve, if elected, on the Board of Directors of Masters Swimming Ontario.

NOMINEE'S SIGNATURE: _____

DATE: _____

NOMINATED BY: _____ (PRINT)

SIGNATURE: _____

CLUB: _____ (PRINT)

SECONDED BY: _____ (PRINT)

SIGNATURE: _____

CLUB: _____ (PRINT)