

**Masters Swimming Ontario**  
Board of Directors Meeting  
Date: Saturday, June 24, 2006  
Teleconference Call

**Present :**

Sally O'Brien	President
Olenka McKee	Meet Coordinator
Lesley Mason-Ward	Treasurer
Richard Arsenaault	Director
Stuart Martin	Director
Hillary Richardson	Director
Angela Davis	Director
Michael Heath-Eves	Vice President
Jim Talbot	Director

**Committees, Representatives and Staff :**

Brian Croker	Registrar
Jacqueline Odlum	Recording Sec
Barrie Malloch	Webmaster
Chris Smith	MSC President/Officials

**Regrets:** Beverley Tucker, Past President

Claus Koch

**Guests:** Geoff Camp

**01. Call to order**

The meeting was called to order at 9:35 a.m. with Sally O'Brien presiding as chair.

**02. Motion:** To accept this teleconference call as a regular MSO meeting

Moved by Michael Heath-Eves, seconded by Olenka McKee

Carried

**03. Motion:** To adopt the agenda, amended to include President's report, Claus' report under Staff, question of summarizing reports and date of next meeting.

Moved by Lesley Mason-Ward, seconded by Angela Davis

Carried

**04. Motion:** To approve the minutes of Board meeting of April 29, 2006

Moved by Jim Talbot, seconded by Stuart Martin

Carried

**05. Motion:** To approve the minutes of Board meeting of May 29, 2006

Moved by Olenka McKee, seconded by Michael Heath-Eves

Carried

**Business Arising**

Safety at meets – Olenka to contact the Safety Officer ahead of time to emphasize safety rules. She will send e-mail to meet Referee a week prior to meet to make them more responsible for the safety officer. Ask meet manager to inform life-guards of our procedures. If Board member is at a meet, try to speak with the Safety Officer prior to meet.

AGM – at University of Ottawa, Duane had agreed to no camp fee for advisors (Board). We need to cater lunch for all attendees (approx 50). Michael discussion with Duane to see what costs would be charged to MSO. Technosport members \$30 and non-members \$70 – suggestion that everyone pay \$35 and no freebies. Michael and Lesley to discuss budget further.

Provincial Bids – Sudbury would be close for swimmers in that area. The vote was for Sudbury with 1 abstention. As Aurora was not chosen last year, it was thought it would be good to offer

Provincials to Etobicoke/Ducks for 2008. Jim would like to emphasize the need for cool down facilities – discussion tabled.

**06. Motion:** to approve Sudbury bid for the Provincials  
Moved by Jim Talbot, seconded by Richard Arsenault

Carried

SO Representation – Doug Vanderby, Steve Goodwin, Mike Sweeney are the three candidates.  
After a vote it was decided to approach Steven

**07. Motion:** To accept Steve as the SO representative  
Moved by Angela Davis, seconded by Michael Heath-Eves

Carried

Funding for Officials going to Worlds - regarding money for OSOA – we get support from Officials who are running meets and then a percentage of profits goes to officials – at DSC meet they gave officials \$150. We need a formal process in place for future to show our commitment of support to OSOA – tabled for discussion at AGM.

Geoff suggested we have a budget of money for OSOA and designate that x dollars are for officials attending Worlds.

**08. Motion:** Because OSOA did not host Provincial championships in 2006 and received lesser support, and in light of the fact that officials will be attending the World Masters Championships in August for the first time, that MSO make a direct contribution of \$1,000 to OSOA to offset cost of these officials attending the Worlds.

Moved by Richard Arsenault, seconded by Olenka McKee

Carried

**09. Motion:** That we ask Sally to work with the Treasurer in establishing a line item in the budget for on-going support of OSOA – for discussion at the AGM

Moved by Richard Arsenault, seconded by Angela Davis

Carried

## 10. President's report

I have as yet not received a formal apology to myself nor to the MSO Board for the letter and accusations made by Mr. Chris Smith.

I have heard no complaints or feedback on how we proceeded, (i.e. paying for ½ the cost of the t-shirts in question) I feel it's time to just move on.

We have a lot to look at with the upcoming AGM and the 2007 and perhaps the 2008 provincials.

Registration for the coming year may be a nightmare for our registrar and the club registrars. (I hope not because I'm one of them)

Congratulations go out to Olenka and Norm McKee on their Trillium Awards.

I attended the meetings in Calgary and all went rather smoothly.

We are definitely going to have to address the safety issues at our meets. In a short course meet men swim at one end and the women at the other. In Long course (I haven't been to

one in a while) it's every person for him/her self in the warm-up. At the Nationals one of our swimmers had her nose broken by a man warming up in the women's end of the pool. There was really no slow lane available either. Many times I witnessed people jumping into the pool, one diving, and one jumping in from the side in the middle of an active lane. I also saw someone trying to get out of the pool and she cut a swimmer off as she was finishing her swim.

I have contacted the 3 people volunteering to be our SO rep, Steve Goodwin, Doug Vanderby, and Mike Sweeny, but have not heard from them yet.

#### 11. Vice President – Michael Heath Eves

AGM 2006

TechnoSport Swim and Triathlon Club, Ottawa will host a Swim Camp the morning of October 21, 2006 and provide a venue for the MSO AGM at the University of Ottawa. See attached Draft Program prepared by Duane Jones the owner of TECH for your review. MSO Board Members will attend the Camp at no cost to MSO. It has been suggested that MSO reimburse other advisers to MSO for their attendance at this Camp. To be discussed June 21, 2006.



### PRESENTS

MASTERS SWIMMING ONTARIO BOARD MEETING & CAMP

*SATURDAY, OCTOBER 21, 2006*

### UNIVERSITY OF OTTAWA SWIMMING POOL

CAMP OPEN TO: Swimmers who want to swim better, easier and faster. Coaching is designed for those who need the basics and for those who need refinement of basic skills already acquired.

CAMP TUITION: \$30.00 Technosport Members  
\$70.00 non-members

CAMP INCLUDES:

- **Underwater video analysis of your stroke**
- **New focus on swimming fast and efficiently**
- **Computerized body composition analysis and nutrition plan**

- **Coach/Swimmer ratio 5 to 1 for optimal results and feedback**

CAMP STAFF

Duane Jones: Head Coach Technosport  
Up to 5 other coaches and assistants to be named

CAMP SCHEDULE:

8:00-8:30 AM	REGISTRATION & BODY COMPOSITION ANALYSIS & <b>LIGHT SNACK</b>
8:30-10:00 AM	STROKE DRILLS, SWIM PRACTICE & VIDEO RECORDING OF <b><u>YOUR CHOICE</u></b> OF STROKES
10:00-10:15 AM	CHANGE FOR LECTURES & <b>LIGHT SNACK</b>
10:15-11:30	PERSONALIZED VIDEO STROKE ANALYSIS & PERSONALIZED NUTRITION ANALYSIS & <b>FEATURE LECTURE: Developing an Enjoyable Training Plan for a Healthy Lifestyle</b>
11:30-3PM	Lunch & MSO Board Meeting-Room 103

**This swim camp will provide a plan for physical training and nutrition. It will organize and maximize your potential, meet your goals and set you on the right course to a better swim season and a healthy and more enjoyable lifestyle.**

**RESERVE EARLY, ATTENDANCE IS LIMITED - FOR INFO OR TO REGISTER**

E-mail: [campinfo@technosport.ca](mailto:campinfo@technosport.ca)

Web Site: [www.technosport.ca](http://www.technosport.ca)

On the subject of **Insurance** for clubs from Glen Mehus, B.C.

“Good evening

Just wanted to pass on some information that may be useful to most or all provinces regarding insurance.

Chris has been contacting myself and my Vice Pres about the Insurance we carry not only for our swimmers but for the board members of all clubs as well as the board members of MSABC. I can only assume that he is collecting this information so as to attempt to bring it on board through MSC, however the easy thing about this insurance is that is offered through most provincial swim organizations with the main carrier being SNC.

SNC has offered this insurance to all provincial bodies and they can in turn offer it to Masters, etc.

This insurance is nice in that it is the only one that needs to be carried, unlike many areas that have one policy that carries the swimmers, another one that carries the provincial board members and another one that each club would buy for their board members. In B.C. we are included along

with Swim B.C. as part of our yearly fees we pay to Swim B.C. and it is one less thing we as a board here have to worry about.

As COP is in place for us to help each other out and offer better ideas or helpful/useful ideas I felt this would be a small start as like I said Chris has mentioned many are not happy with what they have."

## 12. Reports from Workgroup Leaders

### 12a. Treasurer – Lesley Mason-Ward

#### MASTERS SWIMMING ONTARIO

##### Balance Sheet

Year beginning September 2005

##### Current Assets

Cash	BNS	36,529	
	ING	22,822	59,351
Inventory			2,246
Property and Equipment			1,433

##### Current Liabilities (to year end August 31,2006)

Accounts Payable*			800
	Affiliation		10,000
	DB Development		2,500
	Member Services		800

#### MASTERS SWIMMING ONTARIO

Cash Flow since previous reporting of April 2006

##### REVENUE

Club and Membership dues	5,035
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##### EXPENSES

Travel for April 29 meeting	1,935	
Administration	68	
Supplies		73
Banking	5	
Jade Trophies		153
Computer Services (website)		532
MSC T-shirts		1,315
Membership services	1,150	5,158

EXCESS OF EXPENSES OVER REVENUE

**23**

Lesley is going to put excess into ING so that there will be a small amount of interest.

## 12b. COMPETITION REPORT JUNE 24 2006 – Olenka McKee

2005 – 06 pool season has 1 more meet – only missing results and report from DSC – most meet results are also on MSC site where work is proceeding on Top Ten etc

OWS 5 listed

2006 – 07 already have 4 clubs reserving dates for meets

ISSUE # 1

Site of Provincials 2007 Etobicoke or Laurentian -

ISSUE # 2

SWIM ONTARIO - OWS- Sanction is our QC over meets and OWS – SO controls this event also no records etc kept – do we need to sanction ??

ISSUE # 3

A SUGGESTION FROM FRANK COY - part of Provincial report

On the officials front I would like to make this recommendation.

We found out during the course of our planning that the officials in Ontario had, in the past, "put on" this meet. When they had done that in the past, all of the profit from the meet had accrued to them. We decided early on that we would also "donate" some of our profits to the Ontario Officials. We made that number up. At first we said 10% of profits, then we thought 20% might be more reasonable, and in the end we just rounded it up to an even \$4000. (23.5%) Not very scientific.

In swimming, MSO, MSC and SNC are talking about a shortage of officials. I believe that if we would like to continue to receive the expert senior officiating we have come to expect as a Masters organization we should develop partnerships with our officials here in Ontario that are transparent and supportive of the future of officiating in Ontario.

Here is my proposal. Instead of having the meet manager decide the extent to which the officials will be supported when all of the receipts have come in at the end of a meet, I believe we should require each swimmer in Ontario, who benefits from their services to help fund that service.

I think we should have a \$5 surcharge on the registration fee for Provincials moving it from \$20 to \$25. The meet manager would then submit "number of swimmers X \$5 = fund for officials.

I would also recommend that a \$2 surcharge for each swimmer registered at other meets during the year. This would create a system that required no guess work by the meet manager, would show our thanks for the services we are provided, and could potentially fund more officials clinics

so that we continue to have quality officials at our meets. I don't think we would have a problem selling this idea to the Masters swimmers in Ontario. They couldn't compete at these meets without the officials!

These are my thoughts. I hope that they lead to a discussion on the future funding of our senior officials at our showcase meet, Provincials, as well as the other meets Ontario runs during the course of our year. – Frank Coy

This will be tabled for discussion at the AGM as part of the line item for officials support.

#### **12c. Leadership – Hillary Richardson**

Nothing to report – would like to send another draft by e-mail for approval by the Board together with the budget when available. Michael has offered to help with budget.

#### **12d. Health and Lifestyle – Jim Talbot**

The MMC is moving along at a Rapid rate.

There are approx. 100 swimmers @ the 250m level

10 swimmers @ the 500m level

1swimmmmer @ the 1 million level

A look at the data indicates that each swimmer is logging an average of 25km a month. This would equate to approx. 1000 swimmers reaching the 250km mark in the next year, if everyone were average.

Of course there are other things that will have an impact on this average, such as the swimming cycle (when & how swimmers drop off for the summer) How much is this average impacted by the "Super Swimmers" and what is the consistency of the logging of their meters.

We are concentrating our efforts on finalizing the awards for each level & developing a Budget. This has not been an easy task. As such things as Shipping, Packaging & Stocking need to be taken into account. All of these Distribution costs will have an impact on the final decision for the awards.

We expect to have the recommendations to MSC before the end of June.

No decision made as to whether distribution will be done through the Provinces or the clubs.

#### **12e. Communication – Richard Arsenault**

Nothing to report – no further activity on the website front since the last meeting. Not aware of the status of the web for registration at this time; hope that someone has been talking to Brian about this.

#### **13. Motion:** To accept the reports as presented

Moved by Angela Davis, seconded by Richard Arsenault

Carried

#### **14. Staff Reports**

##### **14a. Website Committee Report**

Submitted by: Barrie Malloch, Webmaster

##### **Website changeover :**

The website handover is tentatively scheduled for mid July 2006. I will make every attempt to have the website in good condition and up to date for the changeover. I have passed on all relevant information to Craig Zimmerman (SOO). I will need to let the server Sentex and the Canadian Domain Services know about the transfer as their invoices now come to me via email.

##### **Equipment belonging to MSO:**

My Equipment receipt shows that I have the following software purchased by MSO for my use.

WS-FTP pro 7.02  
Dream weaver 4  
Office XP  
Adobe Acrobat 4.0  
Norton Systemworks 2002 (I am not currently using this)

I am pretty sure the Craig will not need any of this software and in any case the newest versions should be purchased for him if he should require them.

I would think that the easiest solution would be to rule that I may keep the software but if anyone thinks that they can make good use of it I will be happy to deliver it.

Sally will be Board Liaison with Craig as they are in the same club.

**Motion:** that Barrie retain the software and that we would purchase newer editions for Craig.  
Moved by Richard Arsenault, seconded by Angela Davis

#### **14b. Registrar Report - Brian Croker**

Clubs	97
Mail memberships	2
Total swimmers	3030
Club swimmers	2978
Unattached Swimmers	44

8 OSG Members, Beth Whittall, Ted Roach, Geoff Camp,  
Michael Stroud, Brian Croker, Pat Niblett  
Bryan Finlay, Chris Smith

#### **New Club- Gloucester Master Ducks**

#### **15. Reports from External Reps**

(a) Swim Ontario, Claus Koch – nothing to add to earlier report. Tying our insurance back to Swim Ontario and SNC would be cheaper but they currently retain the requirement that a certified coach must be on deck. No certified coach – no insurance. This is not acceptable to most masters clubs and I have not been able to bridge this gap. This is the insurance gap that other provincial masters clubs have not yet come to understand.

Discussion tabled as to which Board member should be responsible for insurance.

(b) Council of Provinces

This body is currently in its infancy. Sally attended the first meeting as Mike Heath-Eves was away. Since that meeting there has been much e-mail discussion between the members on the direction it should take, format of meetings, the need for a secretary, where future meeting funds will come from i.e. from MSC or the Provinces. (Probably the Provinces), insurance issues. The following quote is from an e-mail. It outlines the purpose of the COP in general terms.

From Paul Boulding



**“What is our role as COP? The COP committee’s primary role is to reflect the needs of the provinces and the carry those needs to the MSC board. The secondary role is to communicate from the MSC board back to the provinces”.**

Some goals suggested for us (COP) to look at during the summer:

An agreement on the purpose of the COP.

A structure for the committee.

A funding process.

A budget.

How do we want to interact with MSC?

(c) Officials, Chris Smith

I understand there are over 70 Ontario swimmers going to Stanford. There are also three Ontario "FINA Masters Officials" going, Helen Raittinen, Eunice Fowler and Peter Cooling. Linda Winfield, from Calgary who officiated at Nationals, is also going. This is the first time since Montreal'94 that Canadian officials have participated in FINA World Masters Championships.

These officials go to these events at their own expense, probably about \$2000 in this case, and work full shifts while they are there. It would be appropriate to show them appreciation.

The term "FINA Masters Official" is bestowed on a number of officials by FINA on the recommendation of the national federations, it is an indication of competence, experience at officiating at Masters meets, and an honour. The selection process has never previously involved MSC or the PMOs. Chris Smith did reach verbal agreement in Calgary with representatives of SNC that Masters would in future have some say in this selection process. MSC actively encouraged the Canadian FINA Masters Officials to go to Stanford.

Horst Tietze and I have persuaded OSOA to provide each of the three Ontario officials with \$500 towards their expenses, in appreciation in part for the close working relationship between OSOA and MSO. Horst has persuaded Swim Ontario to contribute a similar amount. I understand that MSC is considering giving the four officials some financial support and buying each the "Canadian Team" uniform.

I propose that we contribute at least \$200 to each of the four officials going to Stanford to assist with their expenses. I believe it is important that we support our officials whenever possible, we could not hold meets without them. I am suggesting we include Linda Winfield of Calgary in this. She gave up her May long weekend to officiate for us, many from Ontario, in Calgary and she will be officiating for our swimmers who go to Stanford. This small gesture of goodwill I believe would be most beneficial to our sport and shows what Masters are about. I propose the following motion for your consideration;

That MSO contribute \$200 (or \$250) each to the four Canadian FINA Masters Officials traveling to Stanford for Worlds to assist with their expenses for the trip, in appreciation for the service that the officials provide to our members."

### **Report to MSO Board re OSOA – June 20, 2006 – Chris Smith**

A little background for those who are new;

The Ontario Swimming Officials Association continues to take a lead position in promoting excellence in officiating at all levels in Canada. For example, OSOA has developed a highly sophisticated power point training tool for officials, now to be used across the country. They have played a major role in Canadian Swimming Rules review, and most important to us, are staunch supporters of Masters and their organizations.

Over the last five years we have developed a strong mutually beneficial relationship between MSO and OSOA whereby OSOA have played a major role in hosting our provincial championships and our 2005 national Championship at Etobicoke. This has been the major

fundraiser for OSOA and has directly led to the strength of OSOA and its ability to contribute to all swimmers, in Ontario and across Canada. I understand that Frank Coy, manager of this years Provincials, has made some suggestions on this issue and I would urge the Board to consider these. Frank is now in a position to raise these same issues nationally. It is probably not a surprise to you that officiating in most provinces is far below Ontario's standards and MSC is committed to doing what it can to bring all Masters officiating up to Ontario standards.

Officials in Ontario and Canada are challenged with a declining "work-force", many of our senior officials are now in their 60s or 70s. We are having more difficulty enticing parents of age group swimmers to get heavily involved, because of to-days' multiple demands, and if we are to maintain our officiating standards we must focus on recruitment. The Eastern Region (Ottawa – Kingston Areas) Officials are developing such a plan and MSO and MSC should look at this once it is finalized.

There are many members of MSO, and MSC, who are actively involved in officiating, not just at Masters' meets, but at all levels. I think it is fair to say that the majority of our members, including those who compete, are not involved in any way, some take officiating for granted, something they "pay for" with their entry fee. I believe we can do far more to educate our members on the need for Masters to become more active and encourage those who are interested to get involved in this most worth while, enjoyable and essential activity.

On the political front OSOA has strongly supported Masters in Ontario and across Canada through their involvement on the National Officials Committee (NOC), they support our efforts to be able to govern our sport and for other organizations to allow us to govern our sport. We should all recognize that most issues affecting our sport are decided at the national or international level without our input and these are inevitably not in our best interest. Without a strong national presence we will continue to be abused and exploited by others. We have made headway in the past several months in slowly taking control of our sport in the area of rules, competition and officials. OSOA has supported us in this. We encourage MSO to support our officials and the strengthening of the bond with OSOA.

### **New Business**

- (a) Remuneration for Registrar with new online registration – will have to do "double duty" this year to make sure it is done correctly. The club contact person has to know how to handle registration to teach members; it may be the President rather than the membership person. The club would send two cheques – one to MSC and one to MSO. Who will distribute the cards? More communication needed with Lindsey as to what the process will be.

This question has been tabled until the next meeting when Brian will give an approximation of the number of hours he is spending – and how many more hours he anticipates.

- (b) Craig Zimmerman – would like him to come to September meeting so we can meet him. He will attend AGM.
- (c) Budgets for workgroups – if your committee has an item to spend money on, bring it to the Board before doing. Plan large items – mailing for example – not a lot of detail required. Lesley could prepare a standard format just to make things easier for herself. Geoff would be pleased to help if required. The Treasurer works on the budget July/August so it can be approved at the September meeting ready for presentation at the AGM. *Please get this information to Lesley by July 15, 2006.*
- (d) Michael will update the expense form on the website to include a workgroup column.

### **Other Business**

- (a) Next meeting - September 23<sup>rd</sup> at North York Y at 11:30 a.m.
- (b) It was agreed that we would not summarize the reports but rather include the reports as they are received.

Adjournment – 11:57 a.m.

*NB – items in text boxes are actual reports received from Directors*