

MINUTES

**Masters Swimming Ontario
Board of Directors
Teleconference
7:00 p.m. March 19, 2013**

Present:

Pat Angus
Sean Warburton
Mike Heath-Eves
Phil Rogers
Chris Smith
Lesley Dusevic
Carole Herbert
Cathy Macdonald
Sally O'Brien

Regrets:

Brian Croker
Steve Goodwin
Craig Zimmerman

Sean called the meeting to order at 7:05

1. Adoption of Agenda

Motion 01: That the agenda be adopted as written.

Moved: Chris Smith
Seconded: Mike Heath-Eves

Carried

2. Approval of minutes February 2, 2013

Approval of the minutes was deferred to next meeting.

3. Business arising from the minutes

- a) Progress on information gathering re: using surplus – Mike and Phil

Further discussion took place on suggestions raised in this report. While the possibility of forming a Foundation has been discussed, it may not be the most viable option. Sean has asked everyone to send in any ideas they may have and they will be discussed in detail at our next face-to-face meeting.

Mike noted that he would like to see a decision made within the next year and offered to help Cathy in preparing any presentation or budget which might be required to carry forward with this issue.

- b) Description of roles and responsibilities of Board members for website.

This idea was raised by Lesley at a recent meeting and Sean has requested everyone to write up a description for their portfolio and circulate to Board before face-to-face meeting. Once the descriptions have been agreed to, they will be sent to Craig to be put on the website.

- c) MSC issues – Chris

The first issue raised by Chris is that MSC plans to change their by-laws in May with a completely new structure. It is strongly felt that MSO should have a representative on the Board. As well, it would be a very good idea to have other reps from Ontario sitting on the MSC Board. Chris was the COP (Council of Provinces) rep at MSC but this Board position seems to have been done away with in the new by-laws.

The second issue Chris raised is that voting on these by-laws was supposed to take place in the fall but now it appears the vote will take place in May at the Nationals.

It was agreed that because of time constraints today, that e-mail communication would continue so that a summary of what has been discussed and could be brought forward to our next face-to-face meeting, prior to the AGM.

Board Reports

President Sean Warburton

Sean reported that he has been meeting with Chris re MSC and the impending vote situation.

He also reported that he has been unsuccessful in scheduling a meeting with SO re our fees and is hoping one can take place in the spring. In the meantime a cheque has been forwarded to SO.

As it has been previously noted, MSO does not have a policy and procedure in place to deal with any complaints that might be brought against MSO. MSC does have a policy and procedure in place and so it is hoped we can adopt the existing policies of MSC into the MSO rules. This will be further discussed at our next meeting.

Vice President Phil Rogers – see notes re surplus above

Treasurer Cathy Macdonald Reports attached

Cathy suggested that MSO pay Craig for almost 100 extra hours he put in working on website. It was agreed that Craig could submit an invoice which could be paid out of any differential between what has been paid out and what was approved.

Competition Sally O'Brien

Nothing new to report at this time. There is an issue of a possible insurance increase for open water swimming. Sally e-mailed Claus re this issue. She feels our officials should not officiate in a non-sanctioned event. Phil suggested that the organizers may not be able to get insurance if sanctioning and safety standards not met.

Secretary Carole Herbert

Nothing to report at this time.

Special Projects Mike Heath Eves – see comments above

Health & Lifestyle Lesley Dusevic

Nothing to report at this time.

Leadership Steve Goodwin- absent – no report

OSOA Liaison Chris Smith

Nothing new to report at this time. Island games in are being held Bermuda in July and there is a need for qualified officials. OSOA is being asked to send some down. As a gesture of support, Chris suggested that MSO offer \$300./person to a maximum of approximately \$1000. This matter has been tabled to the next meeting.

Communication Vacant

Staff Reports

Web	Craig Zimmerman	
Registration	Brian Croker	Absent Report Attached
Record Keeper	Pat Niblett	

External Reps

Insurance	Claus Koch
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New Business

The idea of a new logo was raised. Sally has been able to locate a new Canadian source for medals. Sally will raise this issue again at our next meeting.

Other Business

Next Meeting

Our next face-to-face meeting will be Sunday May 5, 2013 at 2:00 p.m.
Venue to be determined

Adjournment

Mike Heath–Eves moved to adjourn the meeting.

The meeting was adjourned 8:40

2012-13 NET INCOME AND EXPENSES

	<u>2012-2013 Total</u>	<u>2012 - 2013 Budget</u>	<u>YTD Difference</u>
<u>NET INCOME</u>			
Deposits net of Paypal expense	109,420	120,950	-11,530
Paypal expense in budget	0	-2,419	2,419
MSC payments	-30,000	-66,000	36,000
SO payments	-6,830	-6,600	-230
Interest	277	552	-275
Total	72,867	46,483	26,384
<u>EXPENSES</u>			
<u>Insurance</u>			
Total	13,533	13,533	0
<u>Finance</u>			
a) Audit	0	6,000	-6,000
b) Bank charges	5	25	-20
Total	5	6,025	-6,020
<u>Board Meetings</u>			
a) Directors Travel/Expenses	4,829	7,500	-2,671
b) Venue	0	0	0
c) Teleconference	1,252	3,000	-1,748
d) Presidents Banquet	2,271	1,000	1,271
e) Recording secretary	600	1,200	-600
Total	8,952	12,700	-3,748
<u>AGM</u>			
a) Directors Travel	1,974	2,200	-226
b) Recording Secretary	350	350	0
c) Clinic/teleconference	0	0	0
d) Supplies,copy,post	0	50	-50
Total	2,324	2,600	-276
<u>Registrar/Treasurer</u>			
a) Salary	4,000	6,000	-2,000
b) Phone/Internet	379	2,000	-1,621
c) Supplies/copy/post	564	500	64
Total	4,944	8,500	-3,556

Communications

a) Webmaster	1,500	1,500	0
b) Web costs	0	900	-900
c) Council of Provinces (COP)	0	0	0
d) Legal Fees	0	5,000	-5,000
e) Website Upgrade	3,616	6,800	-3,184
Total	5,116	14,200	-9,084

Competition

a) Purchase of Medals/Ribbons	0	7,800	-7,800
b) Repayments for use of Medals/Ribbons	0	-7,800	7,800
c) Travel	0	0	0
d) Records Keeper	0	500	-500
Total	0	500	-500

Health and Lifestyle

a) Marketing	0	500	-500
Total	0	500	-500

Leadership

a) Survey	0	0	0
b) Special awards (eg:OSG)	0	200	-200
c) Coach's clinic/swim camp/USMS/MSC meeting	8,441	12,300	-3,859
Total	8,441	12,500	-4,059

BALANCE **29,552** **-24,575** **54,127**

Bank Account -- Scotiabank and ING

C:\MSO[2012-13 MSO books.xls]account reconciliation

	<u>BMO</u> <u>Bank</u> <u>Account</u>	<u>ING</u> <u>Savings</u> <u>Account</u>	<u>Total</u>	check
Deposits	2,396.96	0.00	2,396.96	
Transfers	0.00	0.00	0.00	
Expenses	-9,063.69	0.00	-9,063.69	
Honorariums	0.00	0.00	0.00	
Admin Expenses	-2.60	0.00	-2.60	
Interest	1.06	44.71	45.77	
30-Sep-2012	124,119.81	54,592.65	178,712.46	0.00

Deposits	21,858.59	0.00	21,858.59	
Transfers	0.00	0.00	0.00	
Expenses	-24,901.59	0.00	-24,901.59	
Honorariums	0.00	0.00	0.00	
Admin Expenses	-2.60	0.00	-2.60	
Interest	0.94	46.24	47.18	
31-Oct-2012	121,075.15	54,638.89	175,714.04	0.00
Deposits	25,746.55	0.00	25,746.55	
Transfers	0.00	0.00	0.00	
Expenses	-8,050.89	0.00	-8,050.89	
Honorariums	0.00	0.00	0.00	
Admin Expenses	0.00	0.00	0.00	
Interest	1.07	44.79	45.86	
30-Nov-2012	138,771.88	54,683.68	193,455.56	0.00
Deposits	23,795.00	0.00	23,795.00	
Transfers	0.00	0.00	0.00	
Expenses	-1,245.74	0.00	-1,245.74	
Honorariums	0.00	0.00	0.00	
Admin Expenses	0.00	0.00	0.00	
Interest	1.24	46.32	47.56	
31-Dec-2012	161,322.38	54,730.00	216,052.38	0.00
Deposits	21,910.00	0.00	21,910.00	
Transfers	0.00	0.00	0.00	
Expenses	-32,816.55	0.00	-32,816.55	
Honorariums	0.00	0.00	0.00	
Admin Expenses	0.00	0.00	0.00	
Interest	1.30	46.48	47.78	
31-Jan-2013	150,417.13	54,776.48	205,193.61	0.00
Deposits	16,110.00	0.00	16,110.00	
Transfers	0.00	0.00	0.00	
Expenses	-16,723.57	0.00	-16,723.57	
Honorariums	0.00	0.00	0.00	
Admin Expenses	0.00	0.00	0.00	
Interest	1.14	42.02	43.16	
28-Feb-2013	149,804.70	54,818.50	204,623.20	0.00

Masters Swimming Ontario

REGISTRAR REPORT

As of February 29, 2012

Clubs 72
New- Burlington Y, Cambridge Mavericks,
Kim Lumsdon Tri & Swim Team

Mail memberships --

Total swimmers 2508

Club swimmers 2475

Unattached Swimmers 28

OSG Members- Kay Easun, Beth Whittall, Geoff Camp
Active- Ted Roach, Michael Stroud, Chris Smith
Brian Croker, Bryan Finlay,

Returning clubs- Dorado Stars

Lost Clubs- Oshawa, Ottawa Pinecrest, Kanata Masters, Beach Barracudas, Club
Warriors, Dryden Dolphins, Stouffville Tri, Sudbury Y