

Masters Swimming Ontario  
Board of Directors Meeting  
January 11, 2014

Sheppard Ave. YMCA  
567 Sheppard Ave. E.  
Toronto, Ontario

**Present:**

Sean Warburton  
Carole Herbert  
Cathy Macdonald  
Chris Smith  
Pat Angus  
Brian Croker  
Sally O'Brien  
Claus Koch  
Wes Musial  
Mike Starr  
Phil Rogers– via Skype

**Regrets:**

Lesley Dusevic

**Absent:**

Craig Zimmerman

The meeting was called to order at 12:45 by Sally O'Brien.

**Adoption of Draft Agenda**

**Motion 01:** That the agenda be adopted as amended.

**Moved:** Chris Smith

**Seconded:** Wes Musial

Unanimously Carried

**Adoption of Draft Minutes November 19, 2013 Teleconference**

**Motion 02:** That the draft minutes of November 19, 2013 teleconference be adopted as written.

Moved: Cathy Macdonald  
Seconded: Sean Warburton

Unanimously Carried

**Motion 03:** That the draft minutes from the December 8, 2013 Annual General Meeting be posted on the MSO website as amended.

Moved: Chris Smith  
Seconded: Sean Warburton

Unanimously Carried

**Approval of Minutes of Board of Directors meeting immediately following the AGM, December 8, 2013**

**Motion 04:** That the minutes from the Board of Directors meeting immediately following the AGM as amended.

Moved: Chris Smith  
Seconded: Sean Warburton

Unanimously Carried

**Business Arising from Minutes:**

1. Confirmation of e-mail notification to all clubs and swimmers by Brian re: MSO not passing on MSC fee increase. Brian noted he was awaiting a copy of the letter from Sean and Sean will make sure it is forwarded to Brian.
2. MSO Policy & Procedure – striking small committee to adopt MSC P&P on harassment. Update on recent events – Phil  
  
Phil noted he hoped to strike a committee of about 3 people to look at this issue. Mike Heath Eves has offered to be on the committee. Phil agreed it would facilitate things better if someone else was found in Ottawa.
3. Anna Naud has been officially retained as a lawyer (on standby) by MSO. Phil confirmed this and also noted that her rates are less than previously.

4. OWS material (hard copies) from USMS meeting for board to peruse – As Phil was unable to make this meeting due to weather problems, this has been deferred to the next face-to-face meeting.
5. Draft Questionnaire Status – Phil is still working on this as well as on the covering letter that would accompany the questionnaire. Deferred to next meeting.
6. 25<sup>th</sup> Anniversary – Logo, Medals, Caps and T-shirts – Sally

Sally presented a mock-up logo for the 25<sup>th</sup> Anniversary Provincial Championship medals. It was suggested that the years 1989 – 2014 be added. This logo would also be used on t-shirts and possibly caps. The t-shirts would be given, free, to all swimmers who have been registered with MSO for 25 years, as well as to Board members. They would be for sale at the Provincials.

**Motion 05:** to approve the logo for the 25<sup>th</sup> anniversary medals, caps and t-shirts.

Moved: Carole Herbert  
Seconded: Sean Warburton

Unanimously Carried

**Motion 06:** That the Board approves up to \$250. for the creation of the 25<sup>th</sup> anniversary logo. Anything above this amount to be brought back to the board for discussion.

Moved: Sean Warburton  
Seconded: Carole Herbert

Unanimously Carried

7. Championship Grants – Sally

Discussion took place as to whether MSO would offer these Championship grants again this year.

**Motion 07:** That MSO gives \$2500. to the clubs hosting the three championship meets being hosted in Ontario this year – Ontario Provincials in Windsor; National Championships in Windsor and the Welland Open Water Championships. This funding to be reviewed annually.

Moved: Chris Smith

Seconded: Carole Herbert

Unanimously Carried

8. Cyber Insurance – Cathy will forward the e-mail relating to this issue to Board members. Deferred to next meeting.
9. Vice President portfolio and Board portfolios.

Sean described the role and expectation of Vice President.

Cathy Macdonald nominated Mike Starr for the Vice President position. Carole Herbert seconded the nomination.

Mike accepted the nomination and was unanimously voted as Vice President.

10. Position Definitions for Website. It was noted that pictures on the website also need updating. Phil noted that while the structure may need to be redefined, at the moment, just the names with a descriptor is needed. They are not meant to displace or override any current by-laws. A short description of everyone's position is requested to be circulated to the Board before February 15<sup>th</sup> and will be discussed at the next face-to-face meeting.

## **New Business**

- Dates chosen for the Clarington Swim Meet - Sally  
Clarington has submitted two suggested dates for their swim meet. April 26<sup>th</sup> and May 24<sup>th</sup> which are close to swim meets already sanctioned and which would be of interest the same geographical pool of swimmers. After discussion, the Board suggested the April 26<sup>th</sup> date would work best.
- MSC Draft Affiliation Policy for Consultation – a copy was forwarded to Board members before meeting – Phil

Chris noted that there are many complex issues in this draft and more time is needed to review and digest. However, several key issues were identified and Chris will draft a response to MSC.

Due to the fact that FINA will no longer recognize unattached swimmers, current MSO unattached swimmers will need to be affiliated with a Provincial team. It has been suggested that due to the fact that TOMS already exists, that Ontario unattached swimmers would now be affiliated with TOMS.

Board members took exception to the fact that MSC was suggesting that swimmers who belong to more than one club, e.g. affiliate with TOMS and then join a provincial team, would be required to pay the MSC fee a second time.

Also, it was suggested that swimmers who belong to more than one swim club provincially, also pay the MSC fee twice, which is not something MSO agrees with.

Another issue which needs more discussion, is the fact that a swimmer must reside in the province in which he/she is registered. It was noted that in the case of provincial borders, many clubs have swimmers from outside the province - e.g. Ottawa/Gatineau has many crossover members. It is felt that this should continue to be allowed.

It was also felt that swimmers should be allowed to register for the Worlds with TOMS and be permitted to swim for their local club in swim meets leading up to the Worlds.

The issue of relay records is also something that needs to be discussed further.

Chris will draft a response to MSC and forward to Board members before sending it on.

- Discussion on Provision of Heat Sheets to Coaches at Provincial and National championships

This came up during the AGM and there have been some complaints of the lack of enough copies of heat sheets. It was suggested that the rationale behind this was the fact that heat sheets are available on the web before the meet, and the high cost of printing a lot of copies. It was suggested by the Board that coaches or a designated club representative should have a copy. After that, perhaps 1 for every 10 swimmers registered for a club.

- On-deck grazing

It was suggested that food should be available to swimmers on deck during a swim meet, and in fact, this could be considered a safety issue, and should be included in the sanctioning process.

It was decided that grazing would be strongly recommended to clubs applying for a sanction.

- Room Booked at Sheppard Ave YMCA for today's meeting. Phil noted that Chris Smith had arranged for the room today and he suggested that MSO make a small donation.

**Motion 09:** That MSO pay \$100. to the Sheppard Ave. YMCA for use of a room for today's meeting, requesting that the money go the Strong Kids Swimming section.

Moved: Phil Rogers  
Seconded: Mike Starr

Unanimously Carried

**Board Reports** – useful? necessary to have for every meeting?

A quick discussion decided that such reports are helpful for Board members to have ahead of time to review.

**President Phil Rogers**

See notes throughout minutes. Working to update/review restructuring and by-laws.

**Vice President Mike Starr** (as of today's meeting)

**Past President: Sean Warburton**

**Treasurer: Cathy Macdonald**

Cathy noted that she has replied to Ian Stuart's financial questions raised at the AGM. She also stated, for the record, that it is not our accountants causing delays, but Board members' delay in getting paperwork to her. Cathy requested the Board to get paperwork to her in a timely fashion. She feels all of Ian's questions have been answered.

**Carole Herbert Secretary**

Nothing new to report at this time.

**Competition Sally O'Brien** - Report Attached

**Leadership Wes Musial**

Wes informed that board that he is working on a website for his club where he will be posting weekly workouts, a yearly plan, peaking for competitions and other useful information. He would like to have this website linked to the MSO website

so that masters swimmers could access the information. His goal is to spread the knowledge.

It was agreed this would be of benefit to swimmers and Phil thanked him for being so generous. Wes will speak to Craig to arrange this.

**Health and Lifestyle Leslie Dusevic – Absent**

**Communications Mike Starr**

Mike had sent Phil an e-mail suggesting that MSO conduct a survey of swimmers. Sally noted that there had been a survey done in the past but the data has been lost. Alisa Abgarov had also been working on a survey but no data has been received. Mike will speak to Alisa. It would be useful to get a grassroots picture of how clubs are working and organized in order to help MSO set policies in the future. A national survey was suggested but Phil suggested that for the time being, we formulate something for MSO.

Mike will put together a draft with areas and questions he thinks are important and send to the Board. The target would be directors and administrators of clubs. Any clubs that do not respond will receive follow-up phone calls.

**Member at Large Chris Smith**

Chris informed the Board that the MSC rules have been approved. The rulebook is being finalized and should be printed, as well as up on the MSC website shortly.

**Member at Large Steve Goodwin**

Absent

**Staff Reports**

**Web Craig Zimmerman**

No report at this time.

**Registration Brian Croker Report Attached**

**External Reps**

**Claus Koch – insurance**

A question arose at the AGM re MSO and incorporated Board officers and directors liability insurance, which is currently set at \$1,000,000. It was

suggested that this be raised to \$2,000,000. Claus noted that the current coverage costs approximately \$1000. per year. It would cost approximately \$1500. per year to increase the coverage to \$2,000,000. Claus suggested that the reality is that there are not too many issues/problems that would fail under this type of liability.

Mike noted that the posted insurance on the MSO website is woefully out of date and suggested the full documentation be posted. Phil noted this could be as many as 55 pages and the coverage can be verified by clubs and board members on an as needed basis. Mike felt that this information should be readily available on the web. It would be easier for clubs planning social events to know the risks being taken on. No decision was made at this time, as to posting complete insurance information on the web.

Phil also noted that there are some key issues regarding insurance, which could be extracted and sent to clubs noting that such things as having under 18 swimmers enter an event or hosting a social event and serving alcohol, etc. This may effect their coverage. Carole was asked to write up an executive summary to replace guidelines which are on the web at the moment, but are outdated.

### **Other Business**

Federal Standards – NFP - discussion on-going.

### **MSC Structure and Relationships – subcommittee**

Chris raised concerns about MSC's structure, and relationship with the provinces. Sally sits on the MSC board and noted that MSC is moving towards a new structure and more information should be available shortly. Sally will bring Chris' concerns to Dave Wilkins, new president of MSC, and report back to the Board. Wes noted he would be interested in sitting on a subcommittee when it's formed.

Phil noted that it would be beneficial to have more people from outside the Board sit on this subcommittee since MSO board members have their own jobs to do, revision of by-laws, structure in light of upcoming federal NFP law. He suggested that while this is for the benefit of MSO, there is a reasonable chance that we will come up with a structure that MSC may consider.

### **Next Meeting**

The next meeting will be a teleconference on Tuesday, March 4<sup>th</sup> at 7 p.m. Sally urged people to get their reports in early.

### **Adjournment**



Sally moved to adjourn the meeting'

The meeting was adjourned at at 4:55 p.m.

/pja

## REPORTS - January 11, 2014

### **Competition report Jan 11 2014**

Up-coming meets:

Alderwood, Technosport, Burlington, Nepean, Technosport, Milton, Provincials, DSC All Out, Thornhill, Canadians, Welland Prov OWS Champ,

Meets completed this season:

Technosport, Swim Ottawa, Clarington, Technosport, North York.

Clarington has requested another but the dates are in question at the moment.

Hoping to solve this at today's meeting.

All meet managers have been notified of the rule changes and where to find the clarifications.

Sally O'Brien

Competition Chair

### Masters Swimming Ontario

#### REGISTRAR REPORT

As of November 30, 2013

Clubs	75
Total swimmers	1106
Club swimmers	1068
Unattached Swimmers	35

OSG Members- **Active**- Barrie Malloch, Ted Roach, Chris Smith,

**Not Active**-Kay Easun, Beth Whittall, Pat Niblett  
Geoff Camp, Olenka McKee, Brian Croker,  
Bryan Finlay, Michael Stroud,

**New Clubs**- Injury Free Swimming, Brampton Cobra Masters, Windsor Aquatic Masters, Oshawa Aquatic Masters, Guelph Swimming, Burlington Wm Ross Swimming, Kingston Blue Marlin Masters, Mississauga Life Time Fitness, University of Ottawa Triathlon

**Not renewed-** Barrie's Other Guys, CCAC, Dorado Stars, Kirkland Lake, Cambridge Aquajets,

**Re-vamped/re-newed**

Team Atomica-formerly Toronto Triathlon Club

Oshawa Aquatic Club

Windsor Aquatic Club- formerly Windsor Waverunners

B-Train Swimming, Ottawa, Timmins Lane Burners,